RESOLUTION # 19-16

WHEREAS, the City Council of the City of Adams, its employees, volunteers, and agents are untrusted and charged with the operation of the City, and;

WHEREAS, the City Council, its employees, volunteers, and agents are often in basic need to discharge monies in the regular operation of the City, and;

WHEREAS, the City Council of the City of Adams is responsible for establishing functional and prudent budget and spending policy for the City of Adams, employees, volunteers, and its agents;

THE CITY OF ADAMS RESOLVES AS FOLLOWS: the spending guidelines and limits for the Mayor, City Councilors, Employees, Volunteers, and Agents of the City of Adams shall be as follows:

1. **City Council**: The spending authority of the City Council (by Quorum) shall not be limited except by the budgeted resources available to the City and the laws of the State of Oregon.

2. **City Council Sub-Committees and Ad-Hoc Committees**:
   For the purposes of this fiscal policy, Council sub-committees and ad-hoc committees are defined as entities comprised of at least three (3) City Council members (and/or Mayor) and are generally recognized, but not limited to, the existing standing Committees of Admin, Parks, Streets, and Water.

   Sub-Committees and ad-hoc Committees (by majority vote) shall have a spending authority limited to the lessor of either $1500.00, or the budgeted resources available to the Committee as identified by organizational fund in the approved annual fiscal budget of the City. In the event of City-wide emergency (as declared by the Mayor), the spending authority shall be increased to the lessor of either $2500.00, or the budgeted resources available to the Committee as identified by same organizational fund. Declaration of a City-wide emergency shall be at the sole discretion of the Mayor.

   No expenditure of capital outlay or reserve funds shall occur without approval of the City Council by quorum.

3. **City Councilors and/or the City Mayor (paired)**:
   Two (2) Council members, or a Councilor and the Mayor pair, conducting City business outside of the auspices of a Sub-Committee, shall have a spending authority limit of $500.00.

4. **City Councilors and the City Mayor (individually)**:
   Individual members of the City Council (including the Mayor), conducting business on behalf of the City shall have a spending authority limit of $250.00. Individual expenditures shall be delineated by organizational fund.

5. **Employees, Volunteers, and Agents of the City (individually)**:
   Individual employees, authorized volunteers, and designated agents of the City conducting business on behalf of the City shall have a spending authority limit of $150.00. Employee expenditures shall be delineated by organizational fund.

ADOPTED BY THE CITY COUNCIL on this 14 day of October, 2019.

Recorder

Mayor