City Council Meeting Minutes

June 9, 2025

City of Adams

The meeting was called to order at 6:31 p.m. by Mayor Charles Vickery with Councilors Justin Stewart, Ethan Colvard, John Thompson, and Jeff Rost present. Also attending was Donna Grimes, City Recorder and Richard Stoupa, Public Works Director.

Rob VandeVere and Nick Stanford attended as members of the community.

The Pledge of Allegiance was recited.

The Published Agenda-

- Mayor Vickery read the published Agenda.

The Consent Agenda- Councilor Thompson moved to approve the Consent Agenda which includes meeting minutes, financial statements, and the bills for payment. There was a second by Councilor Colvard and the motion passed with all voting in favor.

Maintenance Report-

- Mayor Vickery did a 'ride along' with Public Works Director Rich Stoupa.
- The water level at Well #3 has dropped.
- With training and certification the city could do the backflow testing in house. Equipment would have to be certified every year.
- SA 24/25-29-Purchase gravel from Konen Rock-$3800.00.
    - Councilor Rost moved to approve the spending authorization up to $3800.00 to gravel streets. Councilor Colvard seconded the motion, and it passed unanimously.
- Councilor Rost moved to table the discussion of purchasing new meeting room chairs until the July meeting. Councilor Stewart seconded the motion, and it passed unanimously.

Administrative Report-

- The new copier is set up for ID management and using a thumb drive, the scan feature will work until Patrick Feller can set up the main computer.

Library Report- No Additions

PUBLIC COMMENTS-Nick Stanford, an Adams resident, addressed the Council concerning support for the idea of changing the 'old Adams School District' back from the Pendleton School District to the Athena-Weston School District. There was discussion of the history of the original decision and the possibility of conducting a survey to gauge the support of the residents of Adams.

COUNCIL COMMITTEE REPORTS

Safety Committee Meeting- The Council Meeting was suspended at 7:59 p.m. for a safety meeting. Present were staff members Rich Stoupa and Donna Grimes.

- There were no topics of concern.

The Council meeting resumed at 8:03 p.m.

Administrative Committee-

- Evaluations are ready for the Recorder, Librarian and Public Works.
    - Councilor Rost made a motion to approve the updated Employee Handbook and provide a 30 day review period for employees. Councilor Colvard seconded the motion, and it passed unanimously.
    - A staff meeting will be scheduled for July 7, 2025, at 3:00 p.m. to discuss the handbook.

Park Committee- No Report

Street Committee- Gravel will be spread on several city streets.

Water Committee- Councilor Rost informed the Council that the City's request for Well Construction funds is still in the pipeline. SB 5531 is the bill number.

Planning Commission- The Commission worked on a new storage container ordinance combining the language used by Umatilla County and a previous draft ordinance..

Budget- The last Budget Committee hearing minutes were approved by a motion made by Councilor Colvard and seconded by Councilor Stewart with all voting in favor.

- The Council Meeting was suspended at 8:20 and the Budget Hearing opened.
- Members of the public were Nick Stanford and Rob VandeVere.
    - Public Comment-Mr. VandeVere thanked the Budget Committee and the City Council for their hard work and for delivering a responsible budget.
    - Changes to the Budget as Presented by the Budget Committee-After approval By the Budget Committee, the Council consulted with the Auditor on whether there was a duplicate transfer in the General Fund and the Administrative Fund of $10,000.00. It was recommended that the transfer of $10,000.00 in the Administrative Fund be eliminated. The City Council agreed to eliminate this transfer and distribute those funds within the Administrative Fund for this year.
        - Page 2, Line 24 was decreased to $0.00.
        - Page 3, Line 4 was increased to $7000.00.

- Page 3, Line 6 was increased to$6000.00.
- Page 3, Line 11 was increased to $700.00.
- Page 3, line 14 was increased to $6000.00.
- Page 3, Line 15 was increased to $10,000.00.
- Page 3, Line 16 was increased to $15,000.00.
- Page 3, Line 17 increased to $500.00 and
- Page 3, Line 32 decreased to $0.00.

- With no further comments or business the Budget hearing was closed, and the City Council Meeting was reconvened at 8:35 p.m.
  - Resolution #25-04 Adopting the Budget, Appropriating Funds and Levying Taxes- A motion to approve and adopt was made by Councilor Thompson and seconded by Councilor Colvard. The resolution was adopted unanimously. Councilor Rost-yes, Councilor Colvard-Yes, Councilor Stewart-Yes, Councilor Thompson-Yes.
  - Resolution #25-05-Budgeted Transfers-Councilor Colvard motioned to adopt the resolution to transfer funds budgeted for the 2024/2025 fiscal year. Councilor Rost seconded the motion. All voted in favor-Councilor Colvard-Yes, Councilor Stewart-Yes, Councilor Thompson-Yes and Councilor Rost-Yes.
  - Resolution #25-06-Transfers-Councilor Colvard moved to approve the transfer of funds for unanticipated expenses. Councilor Stewart gave a second to the motion and all voted in favor-Councilor Rost-Yes, Councilor Thompson-Yes, Councilor Stewart-Yes and Councilor Colvard-Yes.
  - Resolution #25-07-Acceptance of Grant Funds from ACBP-Councilor Stewart moved to adopt the resolution accepting the grant funds in the amount of $6445.00 from the Adams Community Benefit Plan. Councilor Colvard seconded the motion, and all voted in favor-Councilor Thompson-Yes, Councilor Rost-Yes, Councilor Colvard-Yes and Councilor Stewart-Yes.
  - Resolution #25-08-Election to Receive State Revenue- Councilor Stewart made a motion to adopt the resolution electing to receive State Revenues. Councilor Colvard seconded the motion, and it passed unanimously-Councilor Rost-Yes, Councilor Thompson-Yes, Councilor Stewart-Yes and Councilor Colvard-Yes.

Code Enforcement- A letter was sent to 390 N. Morrison for individuals living in an RV without a permit.

UNFINISHED BUSINESS

Employee Insurance-Councilor Rost moved to table discussion until the July meeting. Councilor Colvard seconded the motion. All voted in favor.

NEW BUSINESS

- A bid was received from Walla Walla Electric to upgrade the surveillance system. It will be added to next month's agenda.

Action Items-

- Ask the Code Enforcement Officer to attend the next meeting.
- Send City Logo to Councilor Colvard.
- Check with Insurance agent about the minimum Liability coverage City should require of employees using their personal vehicles for City business.

A motion to adjourn was made by Councilor Rost and seconded by Councilor Thompson. The motion passed and the meeting was adjourned at 8:41 p.m.

The next City Council meeting is scheduled for July 14, 2025, at 6:30 p.m.

Mayor

CHARLES A. VICKERY

City Recorder