City Council Meeting Minutes

February 9, 2026

City of Adams

The meeting was called to order at 6:33 p.m. by Mayor Charles Vickery with Councilors Wendy Chase, Ethan Colvard, Justin Stewart and John Thompson present. Also attending was Donna Grimes, City Recorder, Amanda Hespel, Librarian and Richard Stoupa, Public Works Director.

Councilor Jeff Rost was absent.

Auditor Kylie McClintock was a guest.

The Pledge of Allegiance was recited.

The Published Agenda-

- Mayor Vickery read the published Agenda.
    - One addition-Report on the 2024-2025 Audit by Kylie McClintock.

The Consent Agenda- Councilor Stewart moved to approve January 12, 2025, meeting minutes as amended, financial statements, and bills. There was a second by Councilor Colvard and the motion passed with all voting in favor.

Maintenance Report-

- Rich Stoupa reported that he will be attending the Oregon Association of Water Utilities Convention in Bend. He is also scheduled for a Backflow Repair class.

Administrative Report-

- Donna Grimes reported on a ZOOM meeting with representatives from iWorQ about a software program designed to store planning records.

Library Report-

- The library has changed back to its original hours. The painting is finished and we are waiting for the new shelves.

PUBLIC COMMENTS-

Safety Committee Meeting- The Council Meeting was suspended at 7:12 p.m. for a safety meeting. Present were staff members Rich Stoupa, Amanda Hespel and Donna Grimes.

- There were no topics for discussion.

The Council meeting resumed at 7:14 p.m.

COUNCIL COMMITTEE REPORTS-

Administrative Committee- No Report

Park Committee- No Report

Street Committee- No Report.

Water Committee- Updated cost estimates for Well #4 from Anderson-Perry were handed out. There was also information from GSI Water Solutions concerning the upcoming Water Management and Conservation Plan which is due in September of 2026.

Planning Commission –There were four (4) Livestock Permits on the agenda and one development permit.

- #2026-21LP Type III 155 S. Blaine St.-John & Cathy Thompson
  - The Commission moved to send this application on to City Council for final approval.
- #2023-07LP Type III-RENEWAL 375 High Street-Thelma Allen
  - This permit was reviewed with the applicant and it was voted to send out letters and move the permit to the next meeting
- #2024-04LP Type III-RENEWAL 275 High Street-Mandee Adam
  - The applicants did not attend the meeting, so this permit application was tabled.
- #2023-04LP Type III-RENEWAL 240 Old Highway #11-Robinson
  - Planning members chose to accept this application as a renewal if an updated drawing was submitted. Letters will be sent out and the permit moved on the to next meeting.
- #2026-23DEV Type II for pre-existing storage containers
  - 195 S. Main submitted by Eliot Ottmar. The Commission discussed the permit but told Mr. Ottmar that they could not act on his permit until after February 12, 2026, which is the date the Ordinance goes into effect.
- It was suggested that the form used was too long for just a renewal and that will be reviewed. It was also stated the two years was too soon to have to renew a Livestock Permit.

Budget- Kylie McClintock was present to report on the audit for 2024/2025. The Audit was clean and she commended the Council on their financial responsibility.

- Councilor Colvard moved to accept the 2024/2025 Audit. Councilor Stewart seconded the motion, and it passed unanimously.

Code Enforcement- No Report

UNFINISHED BUSINESS

- City Charter and Council Rules-

- Councilor Colvard moved to table until the next Council meeting. Councilor Thompson seconded the motion, and all voted in favor.

NEW BUSINESS-

- Permit #2025-21-LP 155 Blaine Street
  - Public Hearing on Livestock Permit for John and Cathy Thompson
    - There were no comments received by letter or in person regarding this permit.
      - Councilor Colvard moved to approve permit #2025-21LP. Councilor Stewart seconded the motion. Councilor Thompson abstained, all other councilors voting in the affirmative.
- **Spending Requests**
  - **SA 25/26-22**
    - Funds to attend the water conference for Rich Stoupa.
      - Councilor Thompson moved to approve the spending request with Councilor Stewart seconding the motion. Motion passed unanimously.
  - **SA 25/25—26**
    - Funds for Librarian to attend the Oregon Library Association Conference.
      - Councilor Thompson made a motion to approve the request, and Councilor Colvard seconded the motion. All voted in favor.
  - **Transfer Resolution #26-01**
    - Councilor Colvard moved to approve the resolution to transfer funds. Councilor Thompson gave a second and the motion passed unanimously.

- **Action Items**-
  - Print up a check for Rich for Conference.
  - Send out updated directory.
  - Thank-You plaque for Jack Chase for his work on the Storage Container Ordinance.
  - Send a Notice Of Decision for Thompson Permit.

A motion to adjourn was made by Councilor Colvard and seconded by Councilor Thompson. The motion passed and the meeting was adjourned at 8:03 p.m.

The next City Council meeting is scheduled for March 9, at 6:30 p.m.

Approve: Mayor

Attest: City Recorder