



City Council Meeting Minutes

September 20, 2021

City of Adams

The meeting was called to order by Mayor Pro Tem Jeff Rost at 6:38 p.m. Councilors Tim Johnson, Kristin Schmidtgall, Graham Alderson, and John Thompson were present. Also attending was Donna Grimes City Recorder, Kelly Brady with Public Works and Stephanie Partida, Librarian. There were no guests.

The Pledge of Allegiance was recited.

The published agenda was read.

The Consent Agenda- Councilor Alderson moved to approve the August 9, 2021, meeting minutes as corrected and the financial statements, bills for payment. There was a second by Councilor Johnson and the motion passed with all voting in favor.

Maintenance Report-

- The ½ ton city truck needs a new catalytic converter. Councilor Johnson moved to have the truck repaired with spending approval up to \$440.00 at the August meeting but the repairs have not been completed. The city will check with State Procurement about replacing the truck.
- The older Husqvarna mower has a blown engine.
 - Councilor Alderson moved to order a new mower now for spring shipment not to exceed \$3200.00 from Capital Outlay fund. Councilor Johnson seconded the motion and it passed with all voting in favor.

Administrative Report- Nothing added

Library Report- Nothing added

COMMITTEE REPORTS

Safety Committee Meeting- The Council meeting was suspended at 7:08 p.m. for a safety meeting. Staff present were Donna Grimes, City Recorder, Kelly Brady, Public Works and Stephanie Partida, Librarian. Gordon's Electric came out to install the ceiling fan and they checked the library circuit capacity. With the purchase of new 3-D printers and other

electronics, we need to make sure we are not overloading the circuits. The meeting was closed at 7:10 p.m.

Administrative Committee-

- Administrative Committee Chairman Jeff Rost will be on vacation from 10/1-10/11/21.

Park Committee-

- Funds have been received from Umatilla County to purchase equipment for the park.
- Stephanie Partida checked with Pendleton Parks and Recreation to see who they used to install their new equipment. They used A West Pacific Contractors from Salem, Oregon. They gave us a bid of \$8400.00 with a 50% deposit down required.
 - Councilor Johnson moved to have AWPC, LLC install the new structure with authorization to spend up to \$8,400.00. Councilor Alderson seconded the motion, and all voted in favor.

Street Committee- Anderson-Perry will prepare and put the Preston Street Bridge project out to bid.

Water Committee-

- The WMCP has been accepted by the State Water Resource Department.
- GSI was unable to complete the Beneficial Use process because it would have involved changing the settings on the pump. Might try again in February of 2022.
- Loan refinance- Still tabled.

Planning Commission- Meeting Cancelled for lack of Quorum

Budget-

- Resolution #21-18 ARP Corona Virus Relief Funds from DAS
 - Councilor Alderson moved to adopt the resolution with Councilor Johnson seconding the motion. It passed unanimously.

NHMP- Final plan adoption is waiting on FEMA.

Code Enforcement-

- Two warnings and one citation have been issued.

UNFINISHED BUSINESS

- **Emergency Response Plan-** Still tabled.
- **Mayor Vacancy-**No letters of interest have been submitted. Still tabled.
- **Community Center Restart-**Still tabled.
- **East Umatilla Fire and Rescue-**Request for reimbursement for the purchase of air filtration units out of the City's ARP Funds was made.
 - Councilor Johnson moved to authorize reimbursement on one filter in the amount of \$1610.00 . Councilor Alderson seconded the motion and it passed unanimously.

NEW BUSINESS

- Online Payments through eGOV and Banner Bank
 - A motion to move forward with setting up a contactless payment system in light of the Corona Virus was made by Councilor Alderson using ARP funds in the amount of \$599.00. Councilor Schmidtgall seconded the motion, and all voted in favor.
- Update names on Mastercard Agreement-
 - Councilor Rost moved to update and change the names on the City of Adams Mastercard agreement by dropping former Mayor Debbie Sutor and adding Councilor Jeff Rost, Mayor Pro Tem and City Recorder Donna Grimes. Councilor Alderson seconded the motion and it passed unanimously.
- Water Bill Adjustment-K. King
 - Councilor Schmidtgall moved to send a letter to the Kings thanking them for their letter and declining their request for reimbursement for water leakage. The motion was seconded by Councilor Thompson. Councilor Thompson-yes, Councilor Schmidtgall-yes, Councilor Alderson-yes, Councilor Rost-yes, Councilor Johnson-no.

Action Items-

1. Check with Oregon State Procurement for truck replacement.
2. Contact Anderson-Perry about bidding out Preston Street Project
3. Note that next WMCP progress report will be due in September of 2026.
4. Send pump data from outage to Councilor Rost.
5. Email Emergency management plan to Council with hard copies to Councilors. Thompson and Johnson.
6. Contact eGOV and Banner Bank on moving forward with payment option.
7. Councilor Schmidtgall-letter to Kings.
8. Kelly Brady to follow up on new lawn mower.

A motion to adjourn was made by Councilor Johnson and seconded by Councilor Schmidtgall. Motion passed and the meeting was adjourned at 8:25 p.m.

The next City Council meeting is set for October 11, 2021, at 6:30 p.m.



Mayor Pro Tem



City Recorder