



## City Council Meeting Minutes

July 12, 2021

### *City of Adams*

The meeting was called to order by Mayor Pro Tem Jeff Rost at 6:34 p.m. Councilors Tim Johnson and Graham Alderson were present. Councilors John Thompson and Kristin Schmidtgall were excused. Also attending was Donna Grimes City Recorder, Kelly Brady with Public Works, and Librarian Stephanie Partida. There were no guests.

**The Pledge of Allegiance was recited.**

**The published agenda was read.** Discussion of the resignation of Ken Knight was added under New Business.

**Emergency Meeting Minutes-**Councilor Johnson moved to approve the minutes from the emergency meeting held on July 2, 2021, for the purpose of instituting a ban on fireworks. Councilor Alderson seconded the motion and it passed unanimously.

**The Consent Agenda-** Councilor Alderson moved to approve the financial statements, bills for payment and the 6/14/2021 Council Meeting/Budget Hearing minutes. There was a second by Councilor Johnson and the motion passed with all voting in favor.

**Maintenance Report-** Expanded metal has been installed on the windows of the garden shed and the security cameras have been installed.

**Administrative Report-** No additions.

**Library Report-** Librarian evaluation is complete, and Councilor Alderson will meet with Stephanie Partida to discuss the report.

- Councilor Rost moved to increase the Librarian salary from \$17.90 to \$18.00 per hour effective July 1, 2021. Councilor Johnson seconded the motion and it passed unanimously.

### **COMMITTEE REPORTS**

**Safety Committee Meeting-** The Council meeting was suspended at 6:54 p.m. for a safety meeting. Staff present were Donna Grimes, City Recorder, Kelly Brady, Public Works and Stephanie Partida, Librarian. A new ceiling fan with a 12-inch extension and remote control for

the library was discussed to make it easier to service and operate as the current fan is too high. Donna Grimes will get some prices for the Council. The meeting was closed at 7:00 p.m.

**Administrative Committee-** Librarian Evaluation.

**Park Committee-** Parks Chairman, Councilor Johnson is waiting for confirmation from Umatilla County on the funds allocated for the park. As soon as the funds are confirmed, the Park Committee will decide which equipment to order and bring their choice to the Council for approval.

**Street Committee-** City Recorder will follow up with Anderson Perry on the project status.

**Water Committee-** The WMCP is in final revision.

- GSI has scheduled the testing for Beneficial Use for August 4-5, 2021.
- Loan refinance- Still Tabled.

**Planning Commission-** July meeting cancelled. Work on the Non-Typical Container Ordinance needs to continue.

**Budget-** A letter of Engagement was signed with Cockburn and McClintock, CPAs for the upcoming audit.

**NHMP-** Final plan adoption is waiting on several cities to pass the resolution of adoption .

**Code Enforcement-**The IGA with Umatilla County will expire at the end of June 2021. The County has been contacted about starting the renewal process. Code enforcement continues to patrol every Thursday. They will be submitting a column for our newsletter every month. The Council would like Code Enforcement to inform the city when violations are cited so when citizens contact city hall, staff has information to answer questions.

## **UNFINISHED BUSINESS**

- **Security Cameras at the Well House-** The project has been completed.
- **Emergency Response Plan-** Still tabled.
- **Mayor Vacancy-**No letters of interest have been submitted. Still tabled.
- **Community Center Restart-**Still tabled.
- **East Umatilla Fire and Rescue-**Request for reimbursement for the purchase of air filtration units out of the City's ARP Funds still tabled .
- **Heat Pump Repair-** The pump is out for the second time in two weeks. Gordon's Electric was called again to re-charge the system and give Council an estimate on repair verses replacement of the unit. Gordon's Electric estimate for repair was \$1855.00 for a new coil which would take at least ten business days to arrive once ordered. Replacement was estimated to cost \$5620 with a Ruud/Rheem 3 ½ ton heat pump and air handler with a ten-year parts warranty. This would include all materials, parts, and labor.
  - Councilor Rost moved to accept the Bid from Gordon's Electric for \$5620.00 and replace the current heat pump with funds to come out of Capital Outlay. Councilor Alderson seconded the motion, and all voted in favor.

## NEW BUSINESS

- Ordinance #261-Adams Public Library
  - Councilor Alderson moved to suspend the City Charter and waive the reading of the full ordinance. The motion was seconded by Councilor Johnson and passed unanimously. The ordinance repeals Ordinance #156 and updates the language and policies as currently practiced.
  - Councilor Alderson moved to post the ordinance and Councilor Rost gave a second. Motion passed unanimously.
- Resolution #21-16 LOC Legal Advice Program
  - Councilor Alderson moved to adopt the resolution as amended with Councilor Johnson seconding a motion. Motion passed unanimously.
- Resignation of Ken Knight- Mr. Knight submitted his resignation effective July 15, 2021, unless Council was willing to authorize a pay increase. After some discussion, the Council suspended the meeting and went into Executive Session citing ORS 192.660 (2) (i) at 7:46 p.m. The Council Meeting resumed at 7:50 p.m.
  - Councilor Rost moved to offer Mr. Knight an hourly rate of \$15.00 effective July 1, 2021, and if the offer is not acceptable, the Council will accept his resignation as of July 15, 2021. Councilor Alderson seconded the motion and it passed unanimously.
- Fireworks Ban- Councilor Rost moved to submit a complaint from the Adams City Council to the Umatilla County Sheriff's Office for violation of the fireworks ban witnessed by several residents at 450 W. Commercial Street. The motion was seconded by Councilor Alderson and passed unanimously.

### Action Items-

- Recorder-Follow up with Oregon Department of Agriculture on Hemp Permit for John Green , also Umatilla County
- Find Umatilla County Commissioners Meeting minutes for June 2, 2021, authorizing funds for the park. They still have not been posted.
- Follow up with Anderson Perry on Bridge project.
- Contact Code Enforcement and ask for notification when residents are contacted about violations.
- Order heat pump through Gordon's Electric.
- Submit choices for new fan.

A motion to adjourn was made by Councilor Johnson and seconded by Councilor Alderson. Motion passed and the meeting was adjourned at 8:14 p.m.

The next City Council meeting is set for August 9, 2021, at 6:30 p.m.

  
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Mayor Pro Tem

  
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City Recorder

City Recorder

City of Adams

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