



City Council Meeting Minutes

May 10, 2021

City of Adams

The meeting was called to order by Mayor Pro Tem Jeff Rost at 6:31 p.m. Councilors Tim Johnson, Kristin Schmidtgall, John Thompson, and Graham Alderson were present. Also attending was Donna Grimes City Recorder and Stephanie Partida, Librarian. Guests included Jack Chase (Planning), Dave Jennings (Planning), Hilary Stoupa (Planning & Budget) and Tim and Sarah Rasch (Ordinance #259) and Charles Vickery(Budget).

The Pledge of Allegiance was recited.

The published agenda was read.

The Consent Agenda- Councilor Alderson moved to approve 4/19/2021 meeting minutes as corrected, financial statements, and bills for payment. There was a second by Councilor Thompson and the motion passed with all voting in favor.

Maintenance Report- No additions to submitted report.

Administrative Report- No Additions to submitted report.

Library Report-There is one addition to the submitted report. The Library Board received a Teen Services Grant from The State Library in the amount of \$2000. Next month the 'Fine Free Policy' will be discussed.

COMMITTEE REPORTS

Safety Committee Meeting- The Council meeting was suspended at 8:06 p.m. for a safety meeting. Staff present were Donna Grimes, City Recorder and Stephanie Partida, Librarian. There were no safety issues for discussion. The meeting was closed at 8:15 p.m.

Administrative Committee- Councilor Rost reported on the one-month job review with Ken Knight. There was no recommendation for salary increase at this time.

- Councilor Rost motioned to move the salary for the City Recorder to Step #3- \$2499.00 effective April 1, 2021. Councilor Alderson seconded the motion and it passed unanimously.

Park Committee- Councilor Johnson took a grant request to Home Depot located in Walla Walla, Washington, asking for 'rubber chips' to place at one of the parks play structures. Estimated value of \$4000. Home Depot has since lowered that figure to \$250.00. There have been several instances of kids on motorized vehicles in the park.

Street Committee-

- Councilor Schmidtgal reported that material costs are rising fast in relation to the Preston Street Bridge Project.
 - Councilor Johnson moved to require notification in advance of any additional costs over the 'not to exceed engineering cost of \$12,000.00'. Councilor Alderson seconded the motion, and all voted in favor. It was suggested that some of the paving work could be cut back in the event of cost over runs.
- Councilor Thompson moved to purchase the 60" blade and chains for the Kubota tractor to come out of Capital Outlay finds. Councilor Schmidtgal seconded the motion, and all voted in favor.
- Councilor Johnson asked when the roads would be graded since the road grader is back. Councilor Thompson replied that it could be done at any time.

Water Committee- The Water Management Conservation Plan has been submitted to the Oregon Water Resource Board for comment as it has already been reviewed by Umatilla County. The payment of \$1040.00 sent to the Oregon Water Resources Department will be refunded to the City since a payment was already made when the original plan was submitted.

- GSI has proposed a water rights project for Certificate of Beneficial Use. They will check the gallons per minute pumped at the well. Councilor Rost signed and returned the agreement. They will schedule the testing for some time in August.
- Loan refinance- Still Tabled.
- The letter from Wendy Poulson requesting her past due amount be forgiven due to the pandemic. A payment history was submitted to the Council.
 - Councilor Rost made a motion to give Ms. Poulson six months to bring the account current and suspend future late fees if a minimum payment is made every month. If a payment is missed or balance is not paid in full within 6 months, all late fees will be reinstated. Councilor Alderson seconded the motion, and all voted in favor.

Planning Commission- The Council requested the attendance of the Planning Commission for the May 10, 2021 meeting to discuss the updating of the livestock permit for property owned by Eric Sederberg located at 235 E. Center Street. Permit #02-GF06 was issued May of 2002 before the property was sub-divided. The original permit was for 8.18 acres and the property is now 1.74 acres in need of update. Since there is nothing by ordinance or code that stipulates the number of animals that can be kept on a property and no complaints, the number of animals on the property was not changed. The size of the property on the permit will be updated.

- A committee to develop guidelines for the Planning Commission will include Jack Chase, John Thompson, Dave Jennings, Hilary Stoupa, Tim Johnson, and Donna Grimes. The Committee will report to Council in September.

Budget- The Council Meeting was suspended at 7:25 p.m. to open the last Budget Committee meeting. The Library Fund was discussed with more funds being allocated for salary and the addition of the newly awarded grant from the State Library.

- Councilor Alderson moved to pass the Library Fund as amended. Councilor Schmidtgall seconded the motion. Votes-Councilor Rost-yes, Councilor Johnson-yes, Councilor Thompson-yes, Councilor Schmidtgall-yes, Councilor Alderson-yes, Charles Vickery-yes.
- Councilor Alderson moved to approve the entire 2021-2022 Budget. Councilor Schmidtgall seconded the motion and it passed unanimously.
- The Budget Meeting was closed at 7:30 p.m.
- **Resolution #21-09-Transfers:** Motion made by Councilor Thompson to transfer \$1490.00 from Water Quality Monitoring to Contractual Services in the Water Fund and \$714.58 from Contractual Services to Equipment Maintenance in the Street Fund. Councilor Johnson seconded the motion and it passed unanimously.
- **Resolution #21-10- State Revenue:** Councilor Alderson moved to adopt the resolution to receive State Revenue Funds for park lights and City beautification. Councilor Rost seconded the motion, and all voted in favor.

NHMP- Still tabled.

Code Enforcement-The IGA with Umatilla County will expire at the end of June 2021. The County has been contacted about starting the renewal process.

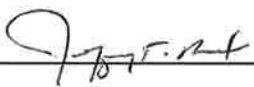
UNFINISHED BUSINESS


- **Security Cameras at the Well House**- Waiting for Walla Walla Electric to submit a bid.
- **Emergency Response Plan**- Still tabled.
- **Mayor Vacancy**-No letters of interest have been submitted. Still tabled.
- **Ordinance #258** (amending #251) Alley Vacation by Larry Blue
 - Councilor Alderson moved to suspend Council rule regarding the reading of Ordinance #258 and Ordinance #260 with a second by Councilor Schmidtgall. Motion passed unanimously.
 - Motion to adopt Ordinance #258 was made by Councilor Alderson and seconded by Councilor Rost. Motion passed unanimously. Ordinance #258 is adopted and will become final on June 9, 2021.
- **Ordinance #259**-Non-Typical Storage Containers: A motion to suspend Charter Rules for the full reading pending public comment was made by Councilor Alderson.
 - Tim and Sarah Rasch told the Council that his trailer parked on E. Hale Street is used to store his tools and some household items. He was given approval to park the trailer by a previous City Recorder for up to six months which has turned into three years. The trailer still has its suspension and is licensed, insured and moveable so the opinion was expressed that the trailer might be classified as a commercial vehicle and not a storage unit. Mr. Rasch will have the trailer moved as soon as possible. Council wanted to revisit the Ordinance wording.
 - A motion to table was made by Councilor Alderson to table Ordinance #259. Councilor Thompson seconded the motion and it passed unanimously.

- **Ordinance #260**- Councilor Alderson moved to suspend the Council rules for the full 2nd reading of Ordinance #260 Humbert Refuse Franchise. Councilor Thompson seconded the motion and it passed unanimously.
 - A motion to adopt was made by Councilor Alderson and seconded by Councilor Rost. All voted in favor.
- **Community Center Restart**-Still tabled.
- **Wtechlink Wire Removal**-Councilor Rost spoke to Wtechlink. Their proposal to remove the old sensor wire for \$1500.00 or for free if we would sign a contract committing to 5 years was made under the assumption, we had a counteroffer from Eastern Oregon Telecom. The City is already a customer of Wtechlink with no plans to change currently, some on the Council did not want to commit to 5 years.
 - Councilor Rost moved to authorize the payment of \$1500.00 to Wtechlink to remove the old sensor wire so the City would not be in violation. Councilor Johnson seconded the motion. Councilor Rost-yes, Councilor Johnson-yes, Councilor Schmidtgal-yes, Councilor Thompson-yes, Councilor Alderson-no.
- **Ordinance #261**-Alley Vacation-Eric Sederberg
 - Councilor Alderson moved to suspend the Council rules regarding full reading of the ordinance with Councilor Thompson seconding the motion. All voted in favor.
 - Councilor Johnson moved to adopt Ordinance #261 with Councilor Alderson seconding the motion. All voted in favor. The ordinance is adopted and will become final on June 9, 2021.
- **East Umatilla Rural Fire and Rescue**-Request for reimbursement for the purchase of air filtration units out of the City's ARP Funds was tabled by motion of Councilor Thompson and a second by Councilor Alderson and a unanimous vote.
- **ALL PAID**- Tabled.
- **Action Items**-
- Councilor Rost-Contact Wtechlink on old wire removal.
- Kelly Brady-List of 5-10 meters and schedule for removal.
- Donna Grimes-
 - Check on Umatilla County Code for Keeping livestock and other Cities.
 - Check with CIS on City liability-burning.
 - Send out Employee evaluation for Library Director .

A motion to adjourn was made by Councilor Johnson and seconded by Councilor Thompson. Motion passed and the meeting was adjourned at 9:24 p.m.

The next City Council meeting is set for June 14, 2021 at 6:30 p.m.



 Mayor


City Recorder

City of Adams

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