



City Council Meeting Minutes

April 19, 2021

City of Adams

The meeting was called to order by Mayor Pro Tem Jeff Rost at 6:31 p.m. Councilors Tim Johnson, Kristin Schmidtgall, and Graham Alderson were present, Councilor John Thompson was excused. Also attending was Kelly Brady, Public Works, and Donna Grimes City Recorder. Guests included Umatilla County Commissioner Dan Dorran, Katy King(Humbert's Refuse) and Eric Sederberg(Alley Vacation).

The Pledge of Allegiance was recited.

The published agenda was read.

The Consent Agenda-Councilor Schmidtgall moved to approve 3/8/2021 meeting minutes, financial statements, and bills for payment. There was a second by Councilor Alderson and the motion passed with all voting in favor.

Maintenance Report- In addition to the published report submitted by Kelly Brady, Councilor Rost asked for a list of meters to be replace this year with the goal of 5-10 per year to comply with new WMCP.

Administrative Report- No Additions.

- A short ZOOM presentation was given by Michael Brock-Alexander from ALLPAID. They process online payments for government entities. He stated there is no cost to the City for the service. A 'terminal' would be set up at City Hall where card payments could be made. Customers could also pay online from their phone or computer. There is a 2.65% fee charged to the customer with a \$1.00 minimum.

Library Report-The Library Board was created by Ordinance #156 and there is no attendance requirement. The Library Director Stephanie Partida will be working with the Library Board to construct a set of By-Laws which will govern and set attendance requirements among other things.

COMMITTEE REPORTS

Safety Committee Meeting- The Council meeting was suspended at 7:44 p.m. for a safety meeting. Staff present were Donna Grimes, City Recorder and Kelly Brady, Public Works.

- The handicapped accessible rubber mat has been installed at the back door of City Hall to make the transition over the threshold easier.
- No other items were discussed, and the meeting resumed at 7:46p.m.

Administrative Committee- Councilor Rost met with Ken Knight and discussed using a set work schedule, personal appearance, and communication.

- Councilor Rost moved to re-hire Ken Knight for 20 hours per week at \$13.50 per hour. Councilor Johnson seconded the motion, and all voted in favor.

Park Committee- Councilor Johnson took a grant request to Home Depot located in Walla Walla, Washington, asking for 'rubber chips' to place at one of the parks play structures. Estimated value of \$4000.

Street Committee-

- Councilor Schmidtgal reported that Anderson Perry does all the engineering work for Umatilla County. The Council wanted to make sure that it was stated "costs are not to exceed" the set amounts. It was suggested that contract discussion could be added to the Budget Committee meeting on April 26, 2021 if needed.
- Councilor Rost moved to table the Blade proposal for the Kubota tractor. Councilor Johnson seconded the motion, and all voted in favor.

Water Committee- The Water Management Conservation Plan is ready to submit to the Oregon Water Resource Board for comment as it has already been reviewed by Umatilla County.

- Councilor Schmidtgal moved to approve the expense of \$1040.00 to the OWRB which will accompany the Adams WMCP. Councilor Alderson gave a second to the motion and it passed unanimously.
- Councilor Rost also reported the Master Meter at the well had been changed out. GSI has proposed a water rights project for Beneficial Use. They will check the gallons per minute pumped at the well. Councilor Alderson made a motion to allow GSI to proceed with the project. Councilor Schmidtgal seconded the motion, and all voted in favor.
- Loan refinance- Motion to table by Councilor Rost, seconded by Councilor Alderson. All voted in favor.

Planning Commission- A petition was received from Eric Sederberg to vacate the north/south and east/west alleys between Block 14 and 15 of Holdman's Addition signed by all affected property owners. The Commission recommended sending the petition on to the City Council.

Budget-

- Resolution #21-07: Councilor Alderson moved to adopt Resolution #21-07 which re-authorizes the Water Loan Reserve fund for another ten years. Councilor Schmidtgal seconded the motion and it passed unanimously.
- Resolution #21-08 Transfer- The motion to adopt the resolution to transfer funds to Contractual Services in the Water Fund as amended to add \$1252.75 was made by Councilor Alderson and seconded by Councilor Johnson. Motion passed unanimously.

NHMP- The plan has been submitted to FEMA and OEM. The plan should be back in May with any suggested changes and then go out to the organizations with a resolution to adopt. The plan might be ready for adoption in July.

Code Enforcement-Three letters have been issued to property owners in Adams.

UNFINISHED BUSINESS

- **Security Cameras at the Well House**
 - The Council requested the Walla Walla Electric be contacted about a new camera since they installed the current system.
 - The missing cameras from the Little League field have all been returned and could be re-installed at the same time.
- **Emergency Response Plan-** Councilor Rost moved to table, and Councilor Alderson seconded the motion. Motion passed unanimously.
- **Mayor Vacancy-**No letters of interest have been submitted. Motion to table by Councilor Rost and seconded by Councilor Alderson. Motion passed unanimously.
- **Ordinance #258** (amending #251) Alley Vacation by Larry Blue
 - Councilor Alderson moved to suspend Council rule regarding the reading of Ordinance #258 and Ordinance #260 with a second by Councilor Schmidtgall. Motion passed unanimously.
 - Motion to adopt Ordinance #258 was made by Councilor Rost and seconded by Councilor Schmidtgall. Motion passed unanimously. The Ordinance will be posted, and the second reading held on May 10, 2021.
- **Ordinance #259-**Non-Typical Storage Containers: Councilor Alderson moved to suspend Council Rules requiring a full reading of the ordinance. Councilor Schmidtgall seconded the motion and it passed unanimously.
 - Motion to adopt was made by Councilor Rost and seconded by Councilor Schmidtgall. Motion passed unanimously.
- **Ordinance #260-** Councilor Schmidtgall moved to suspend the Council rules for the full 1st reading of Ordinance #260 Humbert Refuse Franchise. Councilor Alderson seconded the motion and it passed unanimously.
 - Councilor Alderson moved to adopt Ordinance #260 Humbert Franchise with Councilor Rost seconding the motion. Motion passed unanimously. The Ordinance will be posted, and the second reading will be on May 10, 2021.
- **Community Center Restart-**Motion to table by Councilor Rost and seconded by Councilor Schmidtgall. All voted in favor.
- **Wtechlink Wire Removal-**Councilor Rost will talk to Wtechlink and propose a possible cost share for the old wire removal.

NEW BUSINESS

- **Triangle Little League Agreement-** Councilor Alderson moved to accept the proposed agreement. Councilor Schmidtgall seconded the motion, and all voted in favor.
- **Ordinance #261-**Alley Vacation-Eric Sederberg
 - Councilor Alderson moved to suspend the Council rules regarding reading the ordinance with Councilor Johnson seconding the motion. All voted in favor.

- Councilor Alderson moved to adopt Ordinance #261 with Councilor Johnson seconding the motion. All voted in favor. The ordinance will be posted and the public hearing set for May 10, 2021.
- **East Umatilla Rural Fire and Rescue**-Request for reimbursement for the purchase of air filtration units out of the City's ARP Funds.
- **Action Items-**
- Councilor Rost-Contact Wtechlink for cost sharing proposal on old wire removal.
- Kelly Brady-List of 5-10 meters and schedule for removal.
- Donna Grimes-post Ordinances #258, #259, #260 & #261.
 - Ask ALLPAID if they sell any customer information.
 - Send Check for WMCP to GSI.
 - Send notices to all affected property owners-Ord. #261

A motion to adjourn was made by Councilor Johnson and seconded by Councilor Schmidtgal. Motion passed and the meeting was adjourned at 9:02 p.m.

The next City Council meeting is set for May 10, 2021 at 6:30 p.m.



Mayor



City Recorder