



## **City Council Meeting Minutes**

March 11, 2024

### *City of Adams*

The meeting was called to order by Mayor Graham Alderson at 6:32 p.m. Councilors Stephen Vorhauer (ZOOM), Jeff Rost, John Thompson, and Stephanie Partida were present. Councilor Lacy Heidenrich was absent. Also attending was Donna Grimes, City Recorder, Richard Stoupa, Public Works and Amanda Hespel, Librarian.

Guests included Kathy Rohde (permit #2024-09LP) and Dale Gridley.

#### **The Pledge of Allegiance was recited.**

#### **The Published Agenda-**

- Mayor Alderson read the published Agenda.

**The Consent Agenda-** Councilor Rost moved to approve the Consent Agenda. This includes meeting minutes, the financial statements, and the bills for payment. There was a second by Councilor Partida and the motion passed with all voting in favor.

#### **Maintenance Report-**

- Rich Stoupa, Public Works Director, is studying for the Level II Water Certificate.
- He will also receive training for confined spaces preparing for the replacement of the cracked air valve.
- Gravel will be delivered for the city streets. Grading has been in progress.
- New truck purchase-A bid was presented from Butler Ford in Ashland Oregon for \$51,822.65 which includes delivery.
  - Councilor Partida moved to approve the purchase from Butler Ford for a new truck in the amount of \$51,822.65. Councilor Thompson seconded the motion and it passed unanimously.

#### **Administrative Report-**

- Several calls have been received concerning a 'cat' infestation on William Street with neighbors complaining about dead cats and odor and dogs running loose throughout town. Licensing is way down and residents are not keeping their dogs at home.

### **Library Report-**

- Library Director Amanda Hespel reported that she had applied for the Library Services Technology Grant and has been awarded \$5000.00. She has also applied for the Teen Intern grant from the Oregon State Library in the amount of \$2000.00.

**PUBLIC COMMENTS-** Resident Dale Gridley reported that some of the concrete structures in the skate park need gravel replaced around the edges.

### **COUNCIL COMMITTEE REPORTS**

**Safety Committee Meeting-** The Council Meeting was suspended at 7:21 p.m. for a safety meeting. Present were staff members Rich Stoupa, Amanda Hespel and Donna Grimes.

- Public Works is training for working within confined spaces.

The Council meeting resumed at 7:25 p.m.

### **Administrative Committee-**

- There was a staff meeting on February 23, 2024.
  - There was discussion on the Employee Handbook and mileage reimbursement.
- Evaluations are due for Public Works position.
- Evaluations have been sent out for Recorder and Library Director Position.

### **Park Committee-**

- Councilor Partida again stated her support of applying for a grant to build a new basketball court near the skate park.
- Adams Days is set for April 20, 2024.
- Dumpster Days is set for April 25-May 6, 2024.

### **Street Committee-**

- Spending Authorization for gravel in the amount of \$3225.00.
  - Councilor Vorhauer moved to authorize the gravel purchase in the amount of \$3225.00 with Councilor Thompson seconding the motion. Motion passed unanimously.

### **Water Committee-**

- Meter Reading Upgrades-H.D. Fowler/Kamstrup
  - There was a conference meeting with HD Fowler, Kamstaup, Councilor Rost, Mayor Alderson and Public Works Director Rich Stoupa concerning the meter reading requirements/updates.
    - The City can continue to use the current system, but it is no longer supported. The City will have to move up to the new system eventually, it is just a question of when. The upgrade will cost approximately \$9500.00. All the costs except the annual support fee are classified as

Capital Outlay. The hosting fee would be due on the anniversary date each year.

- Councilor Partida moved to table the update until after July 1, 2024. Councilor Vorhauer seconded the motion, and all voted in favor.

### **Planning Commission-**

- Permit #2024-09LP Type III CUP was submitted by Kathy Rohde for 2 alpacas, 4 doe goats and 4 turkeys.
  - Letters were sent to all neighbors within 300 feet. There were no comments received. The Planning Commission recommended the permit be sent to Council for approval.
- Permit #2024-08LP had its first hearing and letter will be sent out to neighbors within 300 feet.
- Eric Sederberg has requested extensions on his two development permits-#2023-03DEV and #2023-04DEV for 310 and 320 Morrison Street. According to the Code Book, permit extensions must be approved by Council.
  - Councilor Rost moved to approve extensions for both permits. Councilor Thompson seconded the motion and it passed unanimously.

### **Code Enforcement-**

- No updates at this time.

### **UNFINISHED BUSINESS**

- **Ordinance #265 Draft**
  - Councilor Partida moved to suspend the City Charter rules requiring the ordinance to be read. Councilor Rost seconded the motion and it passed unanimously.
  - Councilor Partida moved to adopt Ordinance #265. Councilor Vorhauer seconded the motion.
    - Councilor Rost-Yes, Councilor Vorhauer-Yes, Councilor Partida-Yes, Councilor Thomspson-No. Motion carried. Ordinance #265 as adopted becomes final in 30 days.
- **Ordinance #269 ATV-**
  - Councilor Rost made a motion to table Draft Ordinance #269. Councilor Thompson seconded the motion and it passed with all voting in favor.

### **NEW BUSINESS**

- Permit #2024-09LP Type III CUP-Kathy Rohde
  - The Planning Commission recommended this permit application to Council for approval with the following conditions-
    - As goats age out or are sold, they are not to be replaced.

- Councilor Partida moved to approve Permit #2024-09LP Type III CUP for 255 Oro Street. Councilor Rost seconded the motion and it passed unanimously.
- Resignation Letter-Councilor Partida submitted a letter of resignation to the Council. Her house has sold, and she will be moving by April 1, 2024. The Mayor and Council thanked her for her service.
  - Councilor Rost moved to accept the letter of resignation from Councilor Partida with Councilor Thompson seconding the motion. Motion passed unanimously.
- 2022-2023 Audit-Councilor Rost moved to accept the Audit with Councilor Thompson seconding the motion. All voted in favor.


**Action Items-**

- Set up a meeting with District Attorney/County Council about ATV Ordinance.

A motion to adjourn was made by Councilor Partida and seconded by Councilor Vorhauer. The motion passed and the meeting was adjourned at 8:21 p.m.

The next City Council meeting is set for April 16, 2024, at 6:30 p.m.

  
\_\_\_\_\_ Mayor

  
\_\_\_\_\_ Recorder