



City Council Meeting Minutes

February 14, 2022

City of Adams

The meeting was called to order by Mayor Pro Tem Jeff Rost at 6:30 p.m. Councilors Kristin Schmidtgall, Graham Alderson, and John Thompson were present. Also attending was Donna Grimes, City Recorder, Richard Stoupa with Public Works and Stephanie Partida, Librarian. Guests attending by ZOOM included Brad Baird of Anderson/Perry and Cindy Humbert from Humbert's Refuse.

The Pledge of Allegiance was recited.

The published agenda was read.

- Addition
 - Walt Leibenguth's property donation to the city.
 - Possible Executive Session.

The Consent Agenda- Councilor Alderson moved to approve the Consent Agenda which includes meeting minutes, the financial statements, and the bills for payment. There was a second by Councilor Rost and the motion passed with all voting in favor.

Maintenance Report-Additions

- Street Inspections-some need holes filled and more gravel. Cliff Alford has graded the city streets in the past and could be used again if needed.

Administrative Report- Additions

- New Email Addresses-Councilor Rost moved to register the domain name "cityofadamsoregon.us" with GoDaddy.com. This will allow the setting up of new email addresses using Office 365 through Dynamic Computer Consulting. Second by Councilor Alderson and the motion passed unanimously.

Library Report- No additions.

COMMITTEE REPORTS

Safety Committee Meeting- The Council meeting was suspended at 8:00 p.m. for a safety meeting. Staff present were Donna Grimes, City Recorder, Richard Stoupa, Public Works and Stephanie Partida, Librarian.

- The AED in the Library has a new battery and pads
- The electrical outlet servicing the pop machines was replaced
- The fence behind the Park Shelter has been fixed.
- The ductwork in City Hall will be cleaned in April when we switch over to air conditioning.
- The safety inspection scheduled with Lisa Masters from CIS did not happen. She will be contacted to reschedule.

The Council meeting resumed at 8:04

Administrative Committee-

- The subject of premium pay for large equipment operation was brought up which would be a \$100 increase per month. The topic will be re-visited at the end of Rich Stoupa's 90-day probation period.

Park Committee-

- The new playground structure is scheduled for installation in March 2022 and a meeting originally scheduled for February 10, 2022, was moved to February 15, at 1:00 p.m.

Street Committee-

- The Bridge Inspection report was emailed to the Council and forward to Anderson/Perry.
- ODOT contacted the city to update the status of the Small City Allotment Grant. They were notified that the Preston Street Bridge repairs were being sent out to bid again the end of February 2022.

Water Committee-

- Councilor Rost reported that there might be a breakthrough on the Certificate of Beneficial Use. Data supplied for the month of August 2020 may fill the pumping requirements. A well ID tag has been applied for and will be attached to the well and photographed and sent to OWR.
- Loan refinance-Still tabled.
- Water Meters-Richard Stoupa will contact Correct Equipment, Core & Main and H.D. Fowler for demonstrations and final bids on their systems.
- Because of changes to the contract approved by the City of Adams with the City of Weston for the Water Operator services of Scott Spendlove, the Adams City Council by consensus withdrew the contract. Kelly Brady has been asked to fill this roll instead.
- Brad Baird of Anderson/Perry suggested that the city may wish to update the cost estimates and narrative for Well #4 so the information would be ready for submittal to Senator Bill Hansell and Representative Boby Levy in time for the next legislative session. The State of Oregon will be receiving Federal Infrastructure funds. He also suggested another One Stop Meeting for this project.

Planning Commission—No meeting this month.

Budget-

- The Audit Review with Cockburn & McClintock has been moved back one month.
- Transfers can be made between funds and the Auditors recommended the ARP funds in the General Fund be transferred by resolution to the Water Fund for purchasing new meters.

Code Enforcement-

- No Report this month.

UNFINISHED BUSINESS

- **Emergency Response Plan-** A motion to table was made by Councilor Rost and seconded by Councilor Thompson. Motion passed with all voting in favor.
- **Mayor Vacancy-** Tabled
- **Community Center Restart-** Tabled.
- **Bids for Phone and Internet Service-**After review of bids from Eastern Oregon Telecom and Wtechlink, Councilor Alderson made a motion to accept the proposal from Wtechlink. The motion was seconded by Councilor Thompson and passed unanimously.
- **Property Donation by Walt Leibenguth-**After discussions with Mr. Leibenguth concerning the stipulation that once donated, the City of Adams could never sell the property, he withdrew the offer.
- **Humbert Refuse Rate Increase-** The new rates go into effect on 3/14/2022.
 - Their last rate increase was in 2013.
 - To help elderly customers they would bill monthly if requested.
 - Neighbors can share service if they need to.
 - Councilor Rost moved to draft a resolution adopting/approving Humbert Refuse new rate. Councilor Alderson seconded the motion and it passed unanimously.

NEW BUSINESS

- **New Email Addresses-**Because of changes to GOOGLES Policy, Wtechlink will discontinue hosting email. All customers using Wtechlink.us addresses will have until April 1 to find another provider and download their stored information. GOGGLE was going to charge \$20 per month, per email address which Wtechlink would have to pass onto their customers. Motion to register new domain name to prevent having to change addresses in the future was made under Administrative report.

Action Items-

1. Have resolution for next meeting to approve Humbert's rate increases per franchise agreement.
2. Add to April meeting agenda to award bridge contract.
3. Contact Joseph Franell about underground cable installation on Riley Lane.
4. Check if driving city truck to and from work is taxable benefit for employee.

A motion to adjourn was made by Councilor Thompson and seconded by Councilor Alderson.
Motion passed and the meeting was adjourned at 8:40 p.m.

The next City Council meeting is set for March 14, 2022, at 6:30 p.m.



Mayor Pro Tem



City Recorder