



City Council Meeting Minutes

November 9, 2020

City of Adams

The meeting was called to order at 6:30 p.m. by Mayor Pro Tem Jeff Rost. Councilors Graham Alderson, Tim Johnson, Kristin Schmidtgall and John Thompson were present. Kelly Brady representing public works and City Recorder Donna Grimes were also in attendance.

The pledge of Allegiance was recited.

The published agenda was read with the League of Oregon Cities Training and the Adams Emergency Response Plan added.

Consent Agenda-Councilor Schmidtgall moved to accept excluding the Resources and Expenses reports. Councilor Alderson seconded the motion and it passed.

Email Action Items- Councilor Rost reported that the Water Committee communicated concerning the Water Management Conservation Plan.

Maintenance Report-

- Kelly Brady added to her report the upgrades to the water alarm were successful as there had been over 2 inches of rain and the alarm had not been triggered.
- Two new residential water meters were changed out and a new water service has been requested between S. College and Calvin Streets.
- The Park sprinkler system has been winterized.
- Street repairs have been made again to the north side of the triangle.
- Kelly will be taking a chemical safety class on November 10, 2020.

Administrative Report-

- Adams Community Benefit Plan-Funds arrived on November 2, 2020 from the ACBP for the design and engineering portion of the Wildhorse Creek Stabilization Project.
- An amendment to Ordinance #196 has been drafted to change the quorum requirement.
- We have bid requests out for the installation of security cameras at the well house.
- 14 cities responded to a request for their wage scales for city recorder, librarian, and public works positions.
- **2020 Election Results-** Councilors Graham Alderson and John Thompson were re-elected to another 4-year term. There were 36 write-in votes for Mayor and 45 write-in votes for Councilor Position #4. The Umatilla County had a 70% voter turnout. The results will with the names of the write-in candidates will be available after November 17, 2020.

Library Report-

- The library statistical report has been submitted to the State Library.
- This month ended the outdoor story times in the park.
- The librarian will continue to search for library events and take-home crafts in line with covid-19 guidelines.

COMMITTEE REPORTS

▪ Safety Committee-

- Staff continues to sanitize and clean following covid-19 protocols. Masks are still required.
- Parking blocks are still needed in front of city hall. Councilor Johnson suggested that maybe the 'speed bumps' could be used for this purpose. There was a question as to whether they would stop a vehicle since they are designed to be rolled over.

▪ Administration-

- The City has been approached by outside groups asking to hold meetings in the library since most places are now closed to meetings because of COVID-19. Because of liability the Council felt it would be best not to allow outside groups to meet in the library as it would require city staff to be present outside their regular work hours. The exception would be the Adams Community Benefit Plan Board.
- Temporary Summer Help- The Council set a tentative date of December 1, 2020 as the closing date for summer help. Councilor Thompson requested that the grader be checked over and the oil leaks be repaired. Also a new clutch needs to be installed in the 1 ton pickup.
- A small group of children have been caught on surveillance cameras throwing snow at the back door of City Hall and at the Library windows. They also piled up snow to block the back entrance. There have also been incidents of bullying and vandalism in the park. The parent/guardian has been contacted with a letter sent to the parent/guardian requesting they take actions to correct the behavior and that further incidents will be turned over to the proper authorities.

▪ Parks- No report.

▪ Streets- Nothing to report.

▪ Water-

- The Committee has looked at the first two chapters of the Water Conservation Plan from GSI. The next two chapters should be ready in the next couple weeks. The city will change out the Master Meter on the well by the end of this year and every five years hereafter.

▪ Planning-

- Councilor Johnson reported that the Planning Commission is in favor of the proposed amendment to Ordinance #196. He also reported on the zoning question regarding the residences located on north Main Street. Councilor Johnson will do some research as to why this area was zoned Commercial when it contained residences.
- Councilor Johnson moved to adopt Ordinance #257 as read, amended, and re-read. Councilor Thompson seconded the motion. Councilor Johnson voted yes, Councilor Thompson voted yes, Councilor Schmidtgall voted yes, Councilor Alderson voted yes and Councilor Rost voted yes. Motion passed unanimously.

- **Budget-**
 - Resolution #20-17 Accepting ACBP Grant-Library
 - Councilor Alderson moved to approve the resolution with the amendment “current fiscal year ending June 30, 2021”. Councilor Thompson seconded the motion, and all voted in favor.
 - Resolution #20-18 Accepting ACBP Grant for Wildhorse Creek Stabilization
 - Councilor Rost moved to the resolution with the amendment “current fiscal year ending June 30, 2021”. Councilor Thompson seconded the motion and it passed unanimously.
 - Resolution #20-19 transfer of Funds
 - Councilor Alderson moved to approve the resolution with the amended date of “November 2020”. Councilor Thompson seconded the motion, and all voted in favor.
- **Natural Hazard Mitigation Plan-** The committee met on October 27, 2020. They listed critical infrastructure which included bridges, buildings, and roads. Their next meeting is November 17, 2020.
- **Code Enforcement-** With Covid-19 restrictions in place county wide, there are still no patrols.

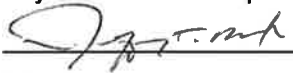
Unfinished Business


- **Update on Creek Project Costs-** There are no current invoices from Anderson Perry related to construction engineering.
- **One-Stop Meeting for New Well-** Councilor Rost is looking for ways to refinance the current USDA Loan for Well #3. Banner Bank will be contact to see what they can offer.
- **Small City Allotment Grant-** There is no word on the grant application for the Preston Street Bridge.
- **Job Descriptions for the Mayor and City Councilors-** The Council thanked Councilor Schmidtgal for her work on the drafts which were presented for review.
- **Security Cameras at the Well House-** Patrick Feller has been asked to give a bid. Still waiting to hear back from him.

New Business

- **Ordinance #257 Amending #196 Planning Commission: Quorum-** Passed earlier
- **League of Oregon Cities Training-** Councilor Rost asked all attendees of the December 15 training to report back to the Council at the January 2021 meeting.
- **Emergency Response Plan-** Councilor Alderson moved to table this until the December 14, 2020 meeting with Councilor Johnson seconding the motion. Motion passed. After approval, a copy will need to be sent to Tricia Sears and Tim Henkle.

The next Council meeting is set for December 14, 2020 at 6:30 p.m. Councilor Thompson moved to adjourn the meeting with Councilor Johnson seconding the motion. Motion passed and the meeting was adjourned at 8:30 p.m.


 Mayor


 City Recorder