



City Council Meeting Minutes

November 15, 2021

City of Adams

The meeting was called to order by Mayor Pro Tem Jeff Rost at 6:31 p.m. Councilors Tim Johnson, Kristin Schmidtgall, Graham Alderson, and John Thompson were present. Also attending was Donna Grimes City Recorder, Kelly Brady with Public Works and Stephanie Partida, Librarian. Eric Sederberg attended as a guest.

The Pledge of Allegiance was recited.

The published agenda was read.

The Consent Agenda- Councilor Schmidtgall moved to approve the Consent agenda which includes the October 11, 2021, meeting minutes, the financial statements, and the bills for payment. There was a second by Councilor Alderson and the motion passed with all voting in favor.

Maintenance Report-

- The ½ ton city truck repairs have been completed.
- Kelly Brady ordered the new mower for spring shipment.
- All hydrants but two have been flushed.

Administrative Report-No additions

Library Report- No additions

COMMITTEE REPORTS

Safety Committee Meeting- The Council meeting was suspended at 7:21 p.m. for a safety meeting. Staff present were Donna Grimes, City Recorder, Kelly Brady, Public Works and Stephanie Partida, Librarian. There were no specific safety concerns addressed at this time. The meeting was closed at 7:23 p.m.

Administrative Committee-

- As of October 11, 2021, there are four applications for the Public Works position.
- The Hiring Committee consisting of Councilor Alderson, Councilor Schmidtgall, Councilor Johnson and Kelly Brady interviewed three candidates and made a recommendation to the Council. Councilor Rost made a motion that a conditional offer of employment be extended to Steven Vorhauer contingent upon a background check and drug test at

\$2568.00 per month. A water operator's license must be obtained within 2 years at which time the salary would be increased by \$500.00 per month and a public pesticide license within 6 months would increase the salary by \$100.00 per month. Councilor Alderson seconded the motion. All councilors voted yes. Motion passed.

- As the City will need to have someone on call until a water operator is licensed is obtained, Councilor Rost will contact Scott Spendlove about filling in temporarily.
- Ken Knights last day was September 30, 2021. He has not returned his keys.

Park Committee-

- The playground structure has been ordered. As soon as there is a delivery date, the installation company will be contacted to schedule the installation.
 - AWPC, LLC has been sent a 50% down payment towards the installation cost.

Street Committee- Bids were due at City Hall by 2:00 pm on October 12, 2021. They were forwarded to Anderson-Perry for review and presented to the Council for comment. The only bid received was over budget, so Anderson-Perry recommended the Council reject the bid and put it out again in early spring. Councilor Rost moved to accept Anderson-Perry's recommendation with Councilor Alderson seconding the motion. All voted in favor and the motion passed.

Water Committee-

- GSI was unable to complete the Beneficial Use process because it would have involved changing the settings on the pump. They try again in February of 2022.
- Loan refinance- Still tabled. Councilor Rost will contact the USDA Office to ask about refinancing the Loan for Well #3. The next payment will be made on November 28, 2021.
- Senator Hansell has been contacted to see if funding could be secured through the State to drill Well #4 especially if Well #3 cannot be 'perfected'.

Planning Commission--

- Eric Sederberg attended the last meeting to discuss placing a pad to park an RV on his property which is zoned Commercial. He also would like to construct storage units.
- Mr. Sederberg asked the City Council for permission to trench across Commercial Street and up Morrison Street in the Right of Way to allow for the installation of underground electrical service for two homes to be constructed on the property.
 - Councilor Alderson moved to allow Eric Sederberg to temporarily close Commercial Street while the underground electrical service is laid. Councilor Thompson seconded the motion and it passed with all voting in favor.
 - Kelly Brady will give Eric Sederberg the code specifications for the distance between power and water lines.

Budget-

- The Auditors are in the final stages of finishing the 2020-2021 review.

Code Enforcement-

- No Report this month.

UNFINISHED BUSINESS

- **Emergency Response Plan**- Councilor Rost volunteered to be listed as the Emergency Manager so the project could be finished.
- **Mayor Vacancy**-No letters of interest have been submitted. Mayor's job description has been uploaded to the website. Motion to table made by Councilor Alderson and seconded by Councilor Johnson. All voted in favor.
- **Community Center Restart**- Tabled.
- **Online Payments with eGOV**- The next step will be signing up customers for "paper-less" billing and so far 30 customers have signed up.

NEW BUSINESS


- **Phone/Internet Provider**-Wtechlink and Eastern Oregon Telecom will be contacted and asked to submit new proposals for phone and internet service.
- **Library Board Letters of Interest**- Two letters were received, one from Liz Neveau and another from Sarah Rasch expressing their willingness to serve on the Library Board filling the two vacant terms ending on 6/30/2024.
 - Councilor Rost moved to appoint Dr. Liz Neveau, DVM, and Sarah Rasch to the Library Board with terms ending on 6/30/2024. Councilor Alderson seconded the motion, and all voted in favor.

Action Items-


1. Contact Ken Knight about returning keys.
2. Contact USDA concerning Loan refinance.
3. Send Conditional Job offer to Steven Vorhauer.

A motion to adjourn was made by Councilor Johnson and seconded by Councilor Thompson. Motion passed and the meeting was adjourned at 8:25 p.m.

The next City Council meeting is set for December 13, 2021, at 6:30 p.m.



Mayor Pro Tem



City Recorder