



City Council Meeting Minutes

October 2, 2023

City of Adams

The meeting was called to order by Mayor Graham Alderson at 6:33 p.m. Councilors Stephen Vorhauer, Jeff Rost, John Thompson, and Stephanie Partida were present. Also attending was Donna Grimes, City Recorder, Richard Stoupa, Public Works and Amanda Hespel, Librarian and Council Position #1 appointee, Lacy Heidenrich.

Macy Rawlins attended as a guest representing the Adams Friends Association along with Jack Malec from Verkada (Security Cameras)

The Pledge of Allegiance was recited.

Lacy Heidenrich was sworn in as the new Councilor, Position #1 by City Recorder Donna Grimes

The Published Agenda-

- Mayor Alderson read the published Agenda.

The Consent Agenda- Councilor Rost moved to approve the August and September Consent Agenda minus the June 2023 year ending Resources and Expense spreadsheets. This includes meeting minutes, the financial statements, and the bills for payment. There was a second by Councilor Thompson and the motion passed with all voting in favor.

Maintenance Report-

- The Backflow device repairs-The Plumber will schedule with Rich as soon as he returns from his hunting trip.
- The Road Grader will need its fuel tank cleaned out or replaced. Rust sediment is plugging the fuel line.
- The last meter read for this season will be around October 20, 2023, and all meters should be packed.
- The valves for the new fountain should arrive about October 20. The new water fountain will be winterized, and the new valves will be installed in the spring.

Administrative Report-No additions

Library Report-

COUNCIL COMMITTEE REPORTS

Safety Committee Meeting- The Council Meeting was suspended at 7:25 p.m. for a safety meeting. Present were staff members Rich Stoupa, Amanda Hespel and Donna Grimes.

There were no topics of discussion and the meeting resumed at 7:26 p.m.

Administrative Committee-

- There was a workshop held on September 5, 2023, at City Hall to work out the details and choose from several proposals presented.
 - Public Works-The proposal chosen would set the starting salary at \$20.50 for Step 1 with 2% yearly increases.
 - Recorder-The proposal chosen would set the starting salary at \$22.00 for Step 1 with 2% yearly increases.

Park Committee-

- Committee Chair Partida had nothing new to report on the Park but mentioned that she is working with Public Works to find Grants to build a new shop for the city.

Street Committee-No Report

Water Committee-Well #4 project will be submitted to the State Emergency Board for consideration.

- There have been customer complaints about late fees being issued.

Planning Commission

- The Commission met on September 7, 2023, at City Hall and granted a Development Permit for Jeremiah and Samantha Williams at 530 William Street to build a shop.

Code Enforcement-

- Umatilla County has hired a second Code Enforcement Officer, Rich Estes. Gina Miller will be introducing the new officer around and helping him get familiar with his new territory.

UNFINISHED BUSINESS

- **Ordinance Amending #265-**
 - Motion to table Ordinances #265 and continue legal review was made by Councilor Partida and seconded by Councilor Rost. Motion carried.
 - A copy of Ordinance #254 as amended by Ordinance #265 will be sent to LOC Legal.
- **Ordinance #269 ATV-**
 - Councilor Rost moved to post Ordinance #269 and schedule the first reading for the November 13, 2023, meeting. Councilor Partida gave a second and the motion passed.
- **Security Cameras-**
 - Verkada-Jack Malec gave a presentation via ZOOM and sent updated costs by email which will be forwarded to Council. He will send a quote on October 16.
 - Doyle Electric Review-They recommended upgrading the server as did Walla Walla Electric. Still waiting for bids.

- The security system is back up and running and can be viewed on the Library computer.

Wage Scale-

- **Public Works**-Councilor Vorhauer moved to approve a new wage scale for Public Works with a starting wage set at \$20.50 per hour for-Step 1 with 2% yearly increase effective October 1, 2023. Councilor Partida seconded the motion and it passed unanimously.
- **Recorder**- Councilor Vorhauer moved to approve a new wage scale for the City Recorder/Water Clerk with a starting wage set at \$22.00 per hour for Step 1 with 2% yearly increases effective October 1, 2023. Councilor Thompson seconded the motion and it passed unanimously.
 - Both employees would start on Step 1.
- **Librarian**-Wages will parallel Umatilla County Special Library District minimum. Motion by Councilor Partida and seconded by Councilor Thompson. Motion passed unanimously.

NEW BUSINESS

- **Spending authorizations**
 - Street
 - RDO Equipment-Road Grader: \$907.45
 - Councilor Rost moved to approve the expenditure with Councilor Thompson seconding the motion. Passed unanimously.
 - Water
 - Kamstrup-4 new meters: \$1000.00
 - Councilor Rost moved to approve the expenditure with Councilor Thompson offering a second to the motion. Motion passed unanimously.
 - H.D. Fowler-Meter connections: \$662.84
 - Councilor Rost moved to approve the expenditure with Councilor Thompson seconding the motion. The motion passed with all voting in favor.
 - Library
 - Amazon-Library Furniture: \$463.00
 - Councilor Partida moved to authorize the expenditure with Councilor Heidenrich giving a second. Motion passed with all voting in favor.

Action Items-

- Send Ordinance #254 as amended to LOC for final review.
- Mayor Alderson to meet with County District Attorney Dan Primus and County Sheriff's office on how/if security footage would be used.
- Submit FY ending resources and Expense spreadsheets.

A motion to adjourn was made by Councilor Rost and seconded by Councilor Vorhauer. The motion passed and the meeting was adjourned at 8:06 p.m.

The next City Council meeting is set for November 13, 2023, at 6:30 p.m.


_____ Mayor


_____ Recorder