



City Council Meeting Minutes

October 11, 2021

City of Adams

The meeting was called to order by Mayor Pro Tem Jeff Rost at 6:34 p.m. Councilors Tim Johnson, Kristin Schmidtgall, and Graham Alderson were present. Councilor John Thompson was excused. Also attending was Donna Grimes City Recorder, Kelly Brady with Public Works and Stephanie Partida, Librarian. Umatilla County Commissioner Dan Dorran was our guest.

The Pledge of Allegiance was recited.

The published agenda was read.

The Consent Agenda- Councilor Alderson moved to approve the Consent agenda which includes the September 20, 2021, meeting minutes, the financial statements, and the bills for payment. There was a second by Councilor Johnson and the motion passed with all voting in favor.

Maintenance Report-

- The ½ ton city truck needs a new catalytic converter. Councilor Johnson moved to have the truck repaired with spending approval up to \$440.00 at the August meeting but the repairs have not been completed.
 - Kelly Brady will order the new mower for spring shipment.

Administrative Report-

- Bids for the Preston Street Bridge project are due on October 12, 2021, at 2:00 pm.
- Continued research on the ARP reporting requirements.

Library Report- Nothing added

COMMITTEE REPORTS

Safety Committee Meeting- The Council meeting was suspended at 6:54 p.m. for a safety meeting. Staff present were Donna Grimes, City Recorder, Kelly Brady, Public Works and Stephanie Partida, Librarian. There were no specific safety concerns addressed at this time. The meeting was closed at 6:57 p.m.

Administrative Committee-

- As of October 11, 2021, there are four applications for the Public Works position.
- The Hiring Committee will consist of Councilor Alderson, Councilor Schmidtgal, Councilor Johnson and Kelly Brady. They will meet to set up interviews, to evaluate the applicants and give Council their recommendations. The committee will have to adhere to public meeting laws since it consists of a quorum of City Councilors. Their first meeting will be October 19, 2021, at 1:00 p.m.
 - Councilor Rost moved to reschedule the next Council Meeting to November 15, 2021. Councilor Alderson seconded the motion, and all voted in favor.
- Ken Knights last day was September 30, 2021. He will need to turn his keys in to City Hall.

Park Committee-

- The playground structure has been ordered. As soon as there is a delivery date , the installation company will be contacted to schedule the installation.
 - AWPC, LLC has been sent a 50% down payment towards the installation cost.

Street Committee- Bids are due at City Hall be 2:00 pm on October 12, 2021. They will be forwarded to Anderson-Perry for review.

Water Committee-

- GSI was unable to complete the Beneficial Use process because it would have involved changing the settings on the pump. They try again in February of 2022.
- Loan refinance- Still tabled. Councilor Rost will contact Ryan Degrofft from Business Oregon about getting the interest rate lowered on the USDA Loan for Well #3.
- Councilor Schmidtgal send a letter to Kings informing them of the Councils decision on their request.

Planning Commission- Meeting Cancelled for lack of Quorum

Budget- Council discussed the current charge limits on the 3 Mastercards which is currently set at \$1000.00 each.

- Councilor Alderson moved to increase the limit on the Library Mastercard to \$3000.00. Councilor Rost seconded the motion. All voted in favor.

NHMP- Final plan is adopted.

Code Enforcement-

- Property cited at 230 Wade Street has been totally cleaned and tenants have moved.

UNFINISHED BUSINESS

- **Emergency Response Plan-** Councilor Rost moved to table and Councilor Alderson seconded the motion. All voted in favor.
- **Mayor Vacancy-**No letters of interest have been submitted. Mayor's job description has been uploaded to the website. Motion to table made by Councilor Alderson and seconded by Councilor Johnson. All voted in favor.

- **Community Center Restart**-The question of priority was raised by Councilor Rost if the Council had to choose between the Community Center or a new well, the consensus was at this time, Well #4. Commissioner Dorrان will see if he can help with loan refinance.
- **East Umatilla Fire and Rescue**- Council received a thank you letter from the District for the funds sent to reimburse the purchase of air scrubbers for the ambulances.

NEW BUSINESS

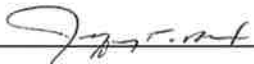
- Library Board Letters of Interest- Two letters were received, one from Mayra Vorhauer and another from Lori Beach expressing their willingness to serve another term which would end on 6/30/2025.
 - Councilor Rost moved to re-appoint Mayra Vorhauer and Lori Beach to the Library Board with terms ending on 6/30/2025. Councilor Alderson seconded the motion, and all voted in favor.

Action Items-

1. Check with Oregon State Procurement for truck replacement.
2. Contact Ken Knight about returning keys.
3. Contact Ryan DeGrofft about lowering USDA Loan interest rate.
4. Have Employee Handbook, Public Works job description and interview questions ready for Councilor Alderson.

A motion to adjourn was made by Councilor Alderson and seconded by Councilor Rost. Motion passed and the meeting was adjourned at 8:04 p.m.

The next City Council meeting is set for November 15, 2021, at 6:30 p.m.

 11-30-21

Mayor Pro Tem



City Recorder