



City Council Meeting Minutes

January 20, 2025

City of Adams

The meeting began at 6:30 p.m. with the swearing in of Councilors-elect Justin Stewart, Ethan Colvard and John Thompson by City Recorder Donna Grimes. Present were Councilors Jeff Rost, Ethan Colvard, Justin Stewart and John Thompson. Absent was Councilor Lacy Solis. Also attending was Donna Grimes, City Recorder, Richard Stoupa, Public Works and Amanda Hespel, Librarian.

The guests in attendance were Charles Vickery, Graham Alderson, Dwayne Dunaway, Rob Vandevere, and Samantha Williams, all Adams residents.

The Pledge of Allegiance was recited.

The Published Agenda-

- Councilor Rost read the published Agenda.

Letter of Interest for Mayor

A letter of interest for the office of Mayor was submitted by former Councilor Charles Vickery.

- Councilor John Thompson moved to appoint Charles Vickery as Mayor. Councilor Colvard gave a second to the motion. Motion passed with all voting in favor.

The Consent Agenda- Councilor Rost moved to approve the Consent Agenda as amended which includes meeting minutes, financial statements, and the bills for payment. There was a second by Councilor Thompson and the motion passed with all voting in favor.

Maintenance Report-

- Replacement chairs for the conference table were discussed. A Spending Authorization has been submitted. The council suggested ordering one to see if it will work first.
- Street maintenance was discussed. Residents living off William Street would like better access to their property, which may require street improvements.
- There are a few trees in the park that need trimming with one needing removal. Bids will be solicited, and a grant will be applied for.
- Water System-There is a device to add chlorine to the water system, but it is not hooked up currently. Councilor Rost explained that with the way the system is set up now, it is easier to add chlorine to the reservoir.

Administrative Report- No Additions

Library Report- Librarian_Amanda Hespel will be taking a medical leave of absence starting in March so a new on-call assistant is needed.

- Interviews were conducted for a new Library Assistant.
 - Councilor Rost made a motion to hire Alyssa Berdahl and Carrie Sparks starting January 27, 2025, at \$14.00 per hour/non benefits eligible.
 - Motion was seconded by Councilor Colvard and passed unanimously.

PUBLIC COMMENTS- Former Mayor Graham Alderson addressed the Council and thanked everyone for their participation and help during his term. He spoke on the history and involvement of the Mayor by listing the ongoing projects the new council will be addressing.

Councilor Rost spoke on behalf of the Council thanking Mr. Alderson for his service on the City Council and as Mayor.

COUNCIL COMMITTEE REPORTS

Safety Committee Meeting- The Council Meeting was suspended at 8:18 p.m. for a safety meeting. Present were staff members Rich Stoupa, Amanda Hespel and Donna Grimes

- There were no topics of discussion during the meeting.

The Council meeting resumed at 8:20 p.m.

Administrative Committee-

- Evaluations are due for Recorder and Librarian.
- Councilor Rost presented the latest version of the Employee Handbook for Council Review. The council was asked to review and bring suggestions to the next meeting.

Park Committee- No report

Street Committee- No report

Water Committee-

- Councilor Rost moved to table discussion of new water rates until the February meeting. Councilor Thompson seconded the motion, and it passed unanimously.

Planning Commission-

Budget- Meetings of the Budget Committee will start in April.

- The terms of Carol Mills, Charles Vickery and Hilary Stoupa are set to expire on 12/31/2024. Hilary Stoupa has given notice that she will be retiring.
 - The number of committee members from the electors should be equal to the number from the governing body.

Code Enforcement-No Report

UNFINISHED BUSINESS

- New Library District Agreement
 - Councilor Colvard moved to adopt the new Special Library District Agreement.
 - Councilor Thompson seconded the motion, and it passed unanimously.
- De-annexing of Thompson Property
 - A motion to table was made by Councilor Colvard and seconded by Councilor Stewart. Motion passed unanimously.
- Councilor Rost moved to appoint Graham Alderson to assist in the cataloging of Gilberta Lieuallen's research papers which are being donated to the Umatilla County Museum.
 - The motion was seconded by Councilor Stewart and passed.
- Councilor Rost moved to end the investigation into back pay.
 - Councilor Thompson seconded the motion, and it passed with all voting in favor.

NEW BUSINESS

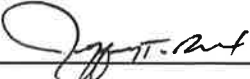
- Council Election-Councilor Colvard moved to nominate Councilor Rost for the position of Mayor Pro-Tem. The motion was seconded by Councilor Thompson and passed unanimously.
- Appointments-
 - Councilor Colvard moved to appoint Dwayne Dunaway and re-appoint Carol Mills to the Planning Commission for a 4 year term.
 - Councilor Thompson seconded the motion, and it passed unanimously.
- Councilor Rost named Rob Vandever for appointment to the Adams Community Benefit Plan Board by the Umatilla County Commissioners.
- Development Permit 23-07DEV-Jerimiah and Samantha Williams applied to the Council for an extension on their permit.
 - Councilor Rost moved to grant a one year extension on Permit #23-07DEV.
 - Councilor Colvard seconded the motion, and it passed.


Action Items-

- Update Council emails after swearing in.
- Contact CIS about conflicting information in the Handbook.
- Give ACBP application to Public Works for tree trimming.
- Continue revision of Emergency Response Plan.

A motion to adjourn was made by Councilor Thompson and seconded by Councilor Stewart. The motion passed and the meeting was adjourned at 9:35 p.m.

The next City Council meeting is set for February 10, 2025, at 6:30 p.m.


 _____ 2/17/25 Mayor PRO TEM?


 _____ Recorder