



City Council Meeting Minutes

July 11, 2022

City of Adams

The meeting was called to order by Mayor Graham Alderson at 6:30 p.m. Councilors John Thompson, Jeff Rost, Stephen Vorhauer and Stephanie Partida were present. Councilor Kristin Schmidtgall was excused. Also attending was Donna Grimes, City Recorder, Richard Stoupa, Public Works and Amanda Hespel, Librarian

The Pledge of Allegiance was recited.

The published agenda was read.

- Councilor Rost moved to accept the agenda and the motion was seconded by Councilor Vorhauer and passed unanimously.

The Consent Agenda- Councilor Rost moved to approve the Consent Agenda with minutes corrections for the month of June 2022. This includes meeting minutes, the financial statements, and the bills for payment. There was a second by Councilor Partida and the motion passed with all voting in favor.

Maintenance Report- Rich Stoupa explained how he formats his reports and there was discussion on Blattner Energy and their proposed water use.

Administrative Report- No additions

Library Report- The Library will be closing after story time on July 13, 2022, to allow the Librarian to attend a training session. The settings on Facebook also need to be updated to allow the Librarian posting permissions.

COMMITTEE REPORTS

Safety Committee Meeting- The Council Meeting was suspended at 6:48 p.m. for a safety was discussion of the new covid variant and possible return to masking.

The meeting ended at 6:52 p.m.

Administrative Committee-

- Councilor/Employee Supervisor Rost asked that the Librarian Employee evaluation be sent to all Councilors for Amanda Hespels 90-day evaluation.
- A workshop is set for October 24th at 6:30 p.m. to review and suggest changes to the employee handbook. Staff and Council are asked to submit any suggested changes by October 15, 2022, to allow time for research and review.

Park Committee-No Report

Street Committee-

- Applying for another Small City Allotment grant was discussed. Grant awards are up to \$250,000 and the deadline has been extended to August 31.
- Council allocated for \$3000.00 to buy and spread gravel on selected city streets. Rich Stoupa will get the spread rate and determine which roads to gravel.

Water Committee-

- A receipt from OWRD has been received to complete the Certificate of Beneficial Use on well #3.

Planning Commission-No Meeting

Budget

- Resolution #22-11-This Resolution along with the LB-50 form and a copy of the newly adopted budget have been turned into the Umatilla County Assessment and Taxation office.
 - Adopting the Budget-Resolution #22-12 - Acceptance of State Revenue. This resolution has been filed with the Oregon Department of Administrative Services.
 - Resolution #22-10 – Budgeted Transfers for fiscal year 2021-2022 have been completed.

Code Enforcement-

- No Report

UNFINISHED BUSINESS

A motion to table the first two items under old business came from Councilor Rost and was seconded by Councilor Vorhauer. Motion passed unanimously.

- **Emergency Response Plan**
- **Community Center Restart**
- **Eastern Oregon Telecom** -No franchise payment as yet.

New Business

- Merriman Plumbing-Submitted a bid to install an electronic water valve at the site of the old PGG grain elevator for the sale of bulk water. The bid totaled \$6597.77. Rich Stoupa will check to see if the bid includes a switch and box.
- Minimum Wage Increase as of July 1-Councilor Partida moved to increase the Librarians wage to \$18.75/hour starting July 1 which is directly tied to the minimum wage. Councilor Thompson seconded the motion, and all voted in favor.
- Candidate Filing Dates-Filing dates for candidates running for Mayor or Council are between June 1 and August 30, 2022, to be on the November 2022 General Election Ballot.
- Ordinance #264-Permenant Ban on Psylocibin-

- 1st reading-Councilor Rost moved to waive the first reading since the ordinance has been posted. Second by Councilor Thompson. Motion passed.
- Ordinance #263-Vacation of College Avenue by Lois Hartley-Kannady and Kevin Dahlen.
 - 1st reading-Motion to waive 1st reading made by Councilor Partida and seconded by Councilor Thompson. Passed with a unanimous vote.
- Resolution #22-14-Increases the Central Billing Account limit to \$6000.00 equaling the total limit of the 4 issued credit cards.
 - Motion to adopt Resolution #22-14 was made by Councilor Rost and seconded by Councilor Partida. The motion passed unanimously.
- City Picnic-Adams Friends Association is spearheading the planning. Councilor Thompson will contact Bruce Bugbee about doing the grilling. The date is set for August 20, 2022.
- Fireworks Ban-A fireworks ban was posted on June 28, 2022 . Several residents failed to comply with the ban. There were complaints from citizens by email, phone, and personal visits to City Hall. It was noted that 'above ground' fireworks over a certain distance require a permit by the State Fire Marshalls Office.
 - Should the City even have a ban and how is it enforced?
 - More follow up will be needed on this before next July 4.
 - Description of assumed liability of property owners should they choose to celebrate with fireworks-especially illegal fireworks.

Action Items-

- Finish update on Emergency Plan
- Research what to do if there are any left-over grant funds from Wildhorse for the trenching project.
- Contact CIS about sidewalk liability.

A motion to adjourn was made by Councilor Thompson and seconded by Councilor Partida. Motion passed and the meeting was adjourned at 8:20 p.m.

The next City Council meeting is set for August 8, 2022, at 6:30 p.m.



Mayor

City Recorder