



## City Council Meeting Minutes

November 13, 2023

### *City of Adams*

The meeting was called to order by Mayor Graham Alderson at 6:30 p.m. Councilors Stephen Vorhauer, Jeff Rost, John Thompson, Lacy Heidenrich, and Stephanie Partida were present. Also attending was Donna Grimes, City Recorder, Richard Stoupa, Public Works and Amanda Hespel, Librarian.

#### The Pledge of Allegiance was recited.

#### The Published Agenda-

- Mayor Alderson read the published Agenda.

The Consent Agenda- Councilor Rost moved to approve the Consent Agenda as corrected. This includes meeting minutes, the financial statements, and the bills for payment. There was a second by Councilor Partida and the motion passed with all voting in favor.

#### Maintenance Report-

- Rich Stoupa reported he would be applying for his water certification after the first of 2024 as he would have his required number of hours.

#### Administrative Report-

- A couple of residents had approached the Postmaster about putting in direct delivery mailboxes. They have been advised to contact the City for permission as they would be in the right of way.

#### Library Report-

- Statistical Report will follow.

#### COUNCIL COMMITTEE REPORTS

Safety Committee Meeting- The Council Meeting was suspended at 6:49 p.m. for a safety meeting. Present were staff members Rich Stoupa, Amanda Hespel and Donna Grimes.

There were no topics of discussion and the meeting resumed at 6:50 p.m.

#### Administrative Committee-

- As of the October payroll, the new wage increases have been implemented.

## Park Committee-No Report

### Street Committee-

- Councilor Thompson asked about the status of purchasing a new truck for Public Works that was discussed last spring.
- Road Grader is running but needs a new fuel tank.

Water Committee-Well #4 project will be submitted to the State Emergency Board for consideration.

Planning Commission- No meeting for November.

### Code Enforcement-

- Umatilla County has hired a second Code Enforcement Officer, Rich Estes. His report is included.

## UNFINISHED BUSINESS

- Ordinance #265 Draft
  - Motion to table Ordinances #265 was made by Councilor Rost and seconded by Councilor Partida. Motion carried.
  - A Measure 56 notice will need to be sent out not less than 20 days or more than 40 days before the first reading. It was suggested that the notices to all property owners in the Adams city limits could be included with the next water bill.
- Ordinance #269 ATV-
  - A motion was made by Councilor Rost to suspend Council rules requiring the reading of the ordinance. The motion was seconded by Councilor Heidenrich and the motion passed.
    - Councilor Heidenrich moved to adopt with changes and repost and move to second reading at the December Council Meeting. Councilor Vorhauer seconded the motion.
      - Vote: Councilor Thompson-yes, Councilor Partida-yes, Councilor Rost-yes, Councilor Heidenrich-yes, Councilor Vorhauer-yes.
- Security Cameras-
  - There was discussion on the three options, Verkada for a whole new security system, and Walla Walla Electric and Doyle Electric for upgrading server and one new camera.
    - Rich Stoupa will contact Doyle and Walla Walla Electric for bids on the same components for a better price comparison.

## NEW BUSINESS

- Resolution #2023-09 Measure 56 Notice


- Councilor Rost moved to suspend Council rules requiring the reading of the Resolution with a second by Councilor Thompson. Motion passed unanimously.
  - Motion to approve Resolution #2023-09 as amended with a second by Councilor Heidenrich.
    - Vote: Councilor Thompson-yes, Councilor Partida-yes, Councilor Vorhauer-yes, Councilor Rost-yes, Councilor Heidenrich-yes. Motion passed.
- Kamstrup/HD Fowler bid for Meter reading and software upgrade
  - It was the consensus of the Council that the current method of meter reading and billing was working sufficiently at this time.
    - Motion to table was made by Councilor Rost and seconded by Councilor Thompson. Motion passed.
- Water Billing Policy
  - A draft water billing policy was presented to begin the process of setting a policy that could be approved by the Council in a stand-alone resolution or incorporated into the next resolution setting water rates and user fees.


**Action Items-**

- Have Ordinance #265 ready for posting by December 1, 2023.
- Have Rich Stoupa lock the electrical box in the park to stop unauthorized power usage.

A motion to adjourn was made by Councilor Partida and seconded by Councilor Vorhauer. The motion passed and the meeting was adjourned at 8:17 p.m.

The next City Council meeting is set for December 18, at 6:30 p.m.

  
 \_\_\_\_\_ Mayor

  
 \_\_\_\_\_ Recorder