



## **City Council Meeting Minutes**

**November 14, 2022**

### ***City of Adams***

The meeting was called to order by Mayor Graham Alderson at 6:36 p.m. Councilors Jeff Rost, John Thompson, Stephen Vorhauer, Kristin Schmidtgall and Stephanie Partida were present. Also attending was Donna Grimes, City Recorder, Richard Stoupa, Public Works and Amanda Hespel, Librarian.

Guests participating by ZOOM were Charles Deister representing Charter Communication, Jeff Biggerstaff representing the Oregon Department of Transportation and Lee Deschaine, Adams resident.

#### **The Pledge of Allegiance was recited.**

#### **The Published Agenda-**

- The published Agenda was read by Mayor Alderson with no changes and approved.

**The Consent Agenda-** Councilor Thompson moved to approve the Consent Agenda for the month of October 2022. This includes meeting minutes, the financial statements, and the bills for payment. There was a second by Councilor Partida and the motion passed with all voting in favor.

#### **Maintenance Report-**

- It was reported that 106 new meters have been installed to date. The more 'challenging' installations will be resumed in the spring.
- The road grader is in need of more repair. The circle drive gear box was dry. It needs a new gear, gasket, and shim. This allows the angle of the blade to be changed. Parts will be ordered through Pape' Machinery in Walla Walla, Washington.
  - Councilor Schmidtgall moved to approve spending up to \$4000.00 out of Capital Outlay to purchase the required parts. Councilor Partida seconded the motion and it passed unanimously.

#### **Administrative Report-No Additions**

#### **Library Report-**

- Librarian Amanda Hespel asked for Council permission to open the library 1 hour later on Tuesdays, Thursdays and Fridays to allow her time to process inter-library materials before patrons are admitted. The Council thanked her for advising them of her desire to change the hours and that it was her decision if she felt the change was necessary.

- Macy Rawlins submitted her resignation from the Library Board. The board recommended the appointment of Kalyn Sloan to replace her.
  - Councilor Rost moved to appoint Kalyn Sloan to the Adams Library Board to finish out the term which will expire on 6/30/2026. The motion was seconded by Councilor Schmidtgall, and it passed unanimously.

## **COMMITTEE REPORTS**

**Safety Committee Meeting-** The Council Meeting was suspended 7:42 p.m. for a safety meeting. Present were staff members Rich Stoupa, Amanda Hespel and Donna Grimes. Bus parking in front of City hall was discussed. The meeting ended at 7:45 p.m.

### **Administrative Committee-No Report**

**Park Committee-** Park Chair Kristin Schmidtgall will schedule a meeting for Friday, November 18, 2022, at 6:00 p.m.

### **Street Committee-**

- The Small City Grant should be announced after Thanksgiving.
- Jeff Biggerstaff from Oregon Department of Transportation has approached the City of Adams with regards to a jurisdictional transfer of Old Highway #11 from the State of Oregon to the City of Adams. Council would have to vote to proceed with the transfer which would be at no cost to the city. The signage has been updated in the last year and it was estimated the city would not have to do much beyond a chip seal in the next 10-15 years extending the life of the pavement another 10 years.
  - Councilor Thompson made a motion to have the City of Adams moved ahead with the jurisdictional transfer of Old Highway #11 to the city. Councilor Vorhauer seconded the motion.
    - Discussion centered on the cost to the city to maintain this paved street. Councilor Thompson-yes. Councilor Partida-yes. Councilor Schmidtgall-no. Councilor Rost-no. Councilor Vorhauer-no. Motion failed. It was stressed that this proposal could be re-visited at any time in the future should the city decide to reconsider.

### **Water Committee-**

- Councilor Rost is still working on the presentation.
- Mayor Alderson reported that there were two parties involved in the waterline breakage at the Little League Field. One has been contacted by a deputy from the Umatilla County Sheriff's office and the other has not yet been reached. Mayor Alderson will compose a letter to be sent.

### **Planning Commission-No Meeting in November**

#### **Budget-**

- Resolution #22-15 Transfer

- Councilor Rost moved to transfer \$8745.85 in the Street Fun from System Improvements to Contractual Services. Councilor Schmidtgall seconded the motion and it passed unanimously.

**Code Enforcement-No Report**

**UNFINISHED BUSINESS**

- **Emergency Response Plan-** Motion to adopt with correction was made by Councilor Rost and seconded by Councilor Partida. Motion passed with all voting in favor.
- **Community Center Restart-** Councilor Partida is looking for more information from the previous drawings and studies done.
- **Ordinance Amending #265-** Motion to table by Councilor Thompson and seconded by Councilor Rost. Motion carried.
- **Ordinance #266-Business Licenses-**Motion to waive the Charter rules on the reading of the ordinance was made by Councilor Rost and seconded by Councilor Schmidtgall. The motion passed. The ordinance will be posted with second reading on December 12, 2022.
- **Ordinance #267-Franchise Agreement-Charter** Motion to table by Councilor Rost and seconded by Councilor Vorhauer. Motion carried.

**NEW BUSINESS**

- **Ordinance #268-PacifiCorp Franchise**
  - Councilor Rost moved to waive the Charter rules reading requirement with a second by Councilor Partida. Motion carried. Ordinance will be posted with second reading on December 12, 2022.
- **Ordinance #269-ATV**
  - A motion to waive the Charter rules reading requirement was made by Councilor Partida and seconded by Councilor Schmidtgall. Motion passed. The ordinance will be posted with the second reading on December 12, 2022.


**Action Items-**

- Research Charter Franchise with other local cities.
- Contact Walla Walla Electric about more security cameras.
- Contact Gina Miller from Code Enforcement and see if there is a need for any more additions for enforcement in Livestock Ordinance.

A motion to adjourn was made by Councilor Thompson and seconded by Councilor Rost. Motion passed and the meeting was adjourned at 8:40 p.m.

The next City Council meeting is set for December 12, 2022, at 6:30 p.m.

  
 \_\_\_\_\_ Mayor

  
 \_\_\_\_\_ Recorder