



City Council Meeting Minutes

January 10, 2022

City of Adams

The meeting was called to order by Mayor Pro Tem Jeff Rost at 6:33 p.m. Councilors Kristin Schmidtgall, Graham Alderson, and John Thompson were present. Also attending was Donna Grimes City Recorder, Richard Stoupa with Public Works and Stephanie Partida, Librarian. Joseph Franell representing Eastern Oregon Telecom attended as a guest.

The Pledge of Allegiance was recited.

The published agenda was read.

- Addition-Discussion of Humbert Refuse new rates.

The Consent Agenda- Councilor Alderson moved to approve the Consent Agenda which includes meeting minutes, the financial statements, and the bills for payment. There was a second by Councilor Schmidtgall and the motion passed with all voting in favor.

Maintenance Report-

- False "low Level" alarms are back
- Public Works is currently transitioning from Kelly Brady to Richard Stoupa.

Administrative Report- No additions

Library Report- No additions.

COMMITTEE REPORTS

Safety Committee Meeting- The Council meeting was suspended at 7:45 p.m. for a safety meeting. Staff present were Donna Grimes, City Recorder, Richard Stoupa, Public Works and Stephanie Partida, Librarian.

- Since the AED in the Library will be getting a new battery and pads, having a CPR class was suggested which could be opened to the public
- The electrical outlet servicing the pop machines needs to be serviced/replaced. When it rains or gets damp it throws a breaker. Richard Stoupa will contact Gordon's Electric.
- The fence behind the Park Shelter needs to be set back up.
- The ductwork in City Hall should be cleaned at least once a year. Richard Stoupa will schedule a cleaning when we switch over to air conditioning.
- . The meeting was closed at 8:31 p.m.

Administrative Committee-

- New public works employee, Richard Stoupa spent most of his first week moving snow using the road grader and the Kubota tractor. Councilor Thompson and Victor Thompson also helped with their John Deere tractor with a front-end loader.

Park Committee-

- The new playground structure is scheduled for installation in March 2022.

Street Committee-

- Councilor Thompson reports that the streets were opened as quickly as possible. Jim Rohde asked that Oro Street not be plowed but Council replied that all streets had to be cleared for emergency vehicles and public safety.

Water Committee-

- Councilor Rost reported that there might be a breakthrough on the Certificate of Beneficial Use. Data supplied for the month of August 2020 may fill the pumping requirements.
- Loan refinance- Still tabled.
- Water Meters-Richard Stoupa will contact Correct Equipment and Core & Main for software evaluation on their systems. He should also ask Dean Brown from Correct Equipment about a bid price extension.
- Councilor Rost moved to adopt the contract with the City of Weston as reviewed by LOC Legal attorneys upon the City of Weston's adoption. Councilor Alderson seconded the motion, and all voted in favor.

Planning Commission—No meeting this month.

Budget-

- Resolution #22-01-Transfers
 - A motion to adopt was made by Councilor Thompson and seconded by Councilor Schmidt Gall. Motion passed unanimously.

Code Enforcement-

- No Report this month.

UNFINISHED BUSINESS

- Emergency Response Plan- Councilor Kristin Schmidt Gall agreed to be the Emergency Contact listed in the plan. An updated plan will be presented to Council at the next meeting for approval.
- Mayor Vacancy- Councilor Rost moved to table all further Unfinished Business until next month. Councilor Alderson seconded the motion, and all voted in favor.
- Community Center Restart- Tabled.
- Bids for Phone and Internet Service- Tabled.

NEW BUSINESS

- **Report from Eastern Oregon Telecom-** Joseph Franell reported to the Council that 30% of the addresses in Adams have signed up for internet services through his company needing 55% to break even on the project. A map was presented showing the mainlines, feeder lines, service drops and underground lines. There was a question about underground lines crossing the bridge onto Riley Lane. Mr. Franell will check on this to see if the work was completed.
- **Training Fund-** It was decided by consensus to restart the training fund clock at a future time and pay the franchise fees owed by EOT to date.
 - Councilor Rost moved the City of Adams work with EOT to balance the franchise fee from August 1, 2020, to the present. Councilor Alderson seconded the motion, and all voted in favor.
- **Property Donation-** Adams resident Walt Leibenguth has approached the city about donating two property lots to be used as a park.
- **Library District Agreement-** A new agreement was present by the Umatilla County Special Library District which will run from 7/1/2022 until the time of the next revision.
 - **Motion to adopt-** Councilor Alderson moved to adopt the new agreement with Councilor Thompson offering a second. The motion passed unanimously.
- **New Computer-** Councilor Alderson moved to authorize up to \$1500.00 for the purchase of a new laptop computer for use by Public Works. Councilor Schmidtgall seconded the motion and it passed unanimously.
- **Election of Officers-**
 - Mayor-nominations open-none received.
 - Mayor Pro Tem-Councilor Alderson nominated Councilor Jeff Rost. The nominations were closed. Councilor Rost was named Mayor Pro Tem by unanimous ballot.
 - Administrative Committee Chair-Councilor Jeff Rost, members Councilor Alderson and Thompson.
 - Park Committee Chair-Councilor Kristin Schmidtgall with members Councilor Alderson and Thompson.
 - Street Committee Chair-Councilor John Thompson with members Councilor Schmidtgall and Alderson.
 - Water Committee Chair- Councilor Jeff Rost with Councilors Alderson and Thompson.
 - Emergency Manager- Councilor Kristin Schmidtgall.

Action Items-

1. Contact Correct Equipment and Core & Main about their software systems-Richard Stoupa.
2. Fix outside power outlet behind pop machines to resolve breaker issues-Richard Stoupa.
3. Purchase laptop-Richard Stoupa.
4. Put new advertisements for Open Council and Mayor position on website and post office-Stephanie.
5. Fix heater and wiper on road grader and service Kubota-Richard.

6. Contact CIC about liability with employee driving city vehicle to and from work and parking overnight at home-Donna.
7. Touch base with Anderson Perry on rebid of bridge project-Donna.
8. Contact Code Enforcement about animals being kept without a Permit at 220 W. Commercial-Donna.

A motion to adjourn was made by Councilor Alderson and seconded by Councilor Thompson. Motion passed and the meeting was adjourned at 9:20 p.m.

The next City Council meeting is set for February 14, 2022, at 6:30 p.m.



Mayor Pro Tem



City Recorder