



## **City Council Meeting Minutes**

**June 12, 2023**

### ***City of Adams***

The meeting was called to order by Mayor Graham Alderson at 6:36 p.m. Councilors John Thompson, Stephen Vorhauer, and Stephanie Partida were present. Councilor Jeff Rost was absent. Also attending was Donna Grimes, City Recorder, Richard Stoupa, Public Works and Amanda Hespel, Librarian.

There were no members of the public in attendance.

#### **The Pledge of Allegiance was recited.**

#### **The Published Agenda-**

- Mayor Alderson read the published Agenda.
  - A spending request for Water in the Amount of \$1,107.00 was added to the agenda to purchase a new metal detector for locating water lines.

**The Consent Agenda-** Councilor Thompson moved to approve the Consent Agenda for the month of May 2023. This includes meeting minutes, the financial statements, and the bills for payment. There was a second by Councilor Partida and the motion passed with all voting in favor.

#### **Maintenance Report-**

- It was reported that the well has dropped.
- The tarps for the shelter are here;
- The Road Grader has a problem with its injector pump.

#### **Administrative Report-**

- All the required paperwork has been turned in for the new library intern.
- There are three Air B & B ordinances from other cities that could be used to draft one for Adams if the Council wants to pursue regulating them.

#### **Library Report-**

- The new Library Intern will be picking her project for this summer.
- Notices for hiring a Library Assistant have been posted.
- It has been suggested that the Librarian evaluation could be done with more input by the Library Board.

#### **COUNCIL COMMITTEE REPORTS**

**Safety Committee Meeting-** The Council Meeting was suspended at 7:05 p.m. for a safety meeting. Present were staff members Rich Stoupa, Amanda Hespel and Donna Grimes. The discussion centered around keeping pathways clear and staying hydrated in the heat. Strenuous activities could be scheduled for the cool part of the day. The meeting resumed at 7:11 p.m.

**Administrative Committee-Nothing to Report**

**Park Committee-** Concrete has been poured and the water fountain will be plumbed in and installed shortly.

**Street Committee-No Report**

**Water Committee-** Legislative Session will end on June 25 so we are waiting to hear if the Well #4 project makes the final cut.

**Planning Commission-**

- A Conditional Use Livestock Permit application from Robert and Ruth Pratt was received and a letter to surrounding property owners has gone out. No comments have been received.
  - The Planning Commission recommended permit #23-04LP for approval by the City Council.
- A renewal of the Conditional Use Livestock Permit #20-08LP was received and letters to surrounding property owners were sent out. No comments were received.
  - The Planning Commission recommended the renewal of Webb's permit #20-08LP for approval by the City Council.
    - Councilor Partida moved to approve Permit #23-04LP and #20-08LP renewal. The motion was seconded by Councilor Thompson with all voting in favor.

**Budget-**

- Resolution #23-06 Transfers
  - A motion to approve a transfer of \$392.02 from City Hall Maintenance to Miscellaneous, \$1165.17 from Lawyer/Court to Office Expenses in the Administrative Fund, \$110.36 from Employee Travel to Contractual Services, \$300.00 from Special Programs to Books and Magazines in the Library Fund, and \$4659.56 from Water Clerk to Water Laborer, \$1100 from Payroll Taxes to Water Laborer in the Water Fund.
    - Councilor Vorhauer moved to approve Resolution #23-06 with Councilor Thompson seconding the motion. Motion passed unanimously.
- Resolution #23-07 Electing to Receive State Revenue
  - Councilor Thompson moved to approve Resolution #23-07 which states that the City of Adams elects to receive State Revenues in the next fiscal year. Councilor Partida gave a second and the motion passed unanimously.

- Resolution #23-08 Donation
  - Councilor Partida moved to approve Resolution #23-08 which accepts a donation in the amount of \$200.00 and appropriates the funds to the Library for Books and Magazines. Councilor Vorhauer seconded the motion and it passed unanimously.

**Budget Hearing-** The Budget Hearing was called to order at 7:26 p.m. There were no members of the public in attendance.

- Resolution #23-04 Adopting the Budget, Making Appropriations, and Imposing the Tax
  - The motion to approve Resolution #23-04 was made by Councilor Thompson and seconded by Councilor Partida. The motion to adopt the budget, make appropriations and impose the tax passed unanimously.
- Resolution #23-05 Budgetary Transfers
  - The motion to transfer funds as budgeted-\$7000.00 from the Water Fund to the General Fund, \$7000.00 from the General Fund to the Street Fund, \$50,000.00 from the Water Fund to the Water System Replacement Fund and \$50,000.00 from the General Fund-Administrative to the Capital Outlay Fund was made by Councilor Vorhauer and seconded by Councilor Thompson. The motion passed unanimously.

The Budget Hearing was closed at 7:30 p.m.

**Code Enforcement-**There are no outstanding violations currently. Draft Ordinance #265 is still waiting approval by Doug Olsen, Umatilla County Attorney.

### **UNFINISHED BUSINESS**

- **Ordinance Amending #265-**
- **Ordinance #269 ATV-**
  - Motion to table Ordinances #265 and #269 was made by Councilor Partida and seconded by Councilor Thompson. Motion carried.

### **NEW BUSINESS**

- Water-A motion to approve a spending request in the amount of \$3406.70 for water meter parts was made by Councilor Partida and seconded by Councilor Vorhauer. Motion passed. Water Fund-Water Meters-ARP Funds.
- A motion to approve a spending request in the amount of \$1107.00 for a new metal detector was made by Councilor Partida and seconded by Councilor Vorhauer. Motion passed. Water Fund-Capital Outlay-Equipment Purchase.(over \$1000)
- Councilor Thompson moved to approve the donation of \$500.00 towards the Adams Community Picnic out of the Community Outreach line. The motion was seconded by Councilor Vorhauer and passed unanimously.

### **Action Items-**

- Add line to Spending Authorization form to list line item from which funds will be used.

A motion to adjourn was made by Councilor Thompson and seconded by Councilor Vorhauer. The motion passed and the meeting was adjourned at 7:55 p.m.

The next City Council meeting is set for July 10, 2023, at 6:30 p.m.

  
\_\_\_\_\_ Mayor

  
\_\_\_\_\_ Recorder