



## City Council Meeting Minutes

August 26, 2024

### *City of Adams*

The meeting was called to order by Mayor Graham Alderson at 6:30 p.m. Councilors Stephen Vorhauer, Jeff Rost, Lacy Solis, and John Thompson, were present. Absent was Charles Vickery. Also attending was Donna Grimes, City Recorder, Richard Stoupa, Public Works and Amanda Hespel, Librarian.

Guests attending were Rob Vandevere, Adams resident, Rich Estes from Umatilla County Code Enforcement and Carla McLane, City Planner .

#### **The Pledge of Allegiance was recited.**

#### **The Published Agenda-**

- Mayor Alderson read the published Agenda.

**The Consent Agenda-** Councilor Rost moved to approve the Consent Agenda which includes meeting minutes, financial statements, and the bills for payment. There was a second by Councilor Thompson and the motion passed with all voting in favor.

#### **Maintenance Report-**

- There was a second call out for the pump shut off.

#### **Administrative Report-**

- Payday for September will be October 3, 2024, because of the holiday weekend.

#### **Library Report-**

- Policies are not ready for approval and will be tabled until the next meeting.

#### **PUBLIC COMMENTS-**

#### **COUNCIL COMMITTEE REPORTS**

**Safety Committee Meeting-** The Council Meeting was suspended at 7:02 p.m. for a safety meeting. Present were staff members Rich Stoupa, Amanda Hespel and Donna Grimes

- Planters have been installed in front of City Hall which will keep bike riders from jumping the parking curb towards the picture windows. There were no other issues.

The Council meeting resumed at 7:05 p.m.

**Administrative Committee-**

- Evaluations are due for Recorder and Librarian.
- The next staff meeting will include a handbook discussion.

**Park Committee-****Street Committee-****Water Committee-**

- Councilor Rost will bring proposals to the next meeting on rate increases for water.
- The City's water conservation Plan is up to date.

**Planning Commission-** Standardization of Street definitions between the Development Code and the City Transportation Plan have been suggested for Council review.

- City Planner Carla McLane attended the meeting by ZOOM and spoke to several topics.
  - The Code Book states that if the existing homes on north main street currently in the Commercial District were to be destroyed by fire or flood, they cannot be rebuilt. She suggested this be changed to allow for the replacement of the homes when the Code Book is updated as opposed to changing the zoning.
  - The State is currently working on new templates for city code books designed for use according to the size of the city. These templates should be ready soon and a grant can be applied for to cover the cost of developing a new code book.

**Budget-****Code Enforcement-**

- Officer Rich Estes discussed the level of enforcement wanted by the Council for such things as solid waste on properties including unlicensed and inoperable vehicles and rights of way infringement.

**UNFINISHED BUSINESS**

- The Library Policies
  - Councilor Rost moved to table the policies until the next meeting. Councilor Vorhauer seconded the motion. The motion passed unanimously.
- LOC Pilot Legal Program Agreement
  - Councilor Vorhauer moved to accept the Agreement as amended with a second by Councilor Rost. The motion passed unanimously.

**NEW BUSINESS**

- Spending Approval for Meter Reading Upgrade
  - #SA 24/25-02 Kamstrup for \$9354.00
    - A motion to approve the spending authorization was made by Councilor Rost and seconded by Councilor Vorhauer. The motion passed with all voting in favor.
  - #SA 24/25-03 Park Lights Repair by Gordon's Electric for \$1395.00

- Councilor Rost moved to approve the spending request with Councilor Vorhauer seconding the motion. The motion passed unanimously.

Umatilla County Historical Society and Museum


- Councilor Rost made a motion to give the papers and work of former City Recorder Gilberta Lieuallen to the Umatilla County Historical Society and Museum on permanent loan. Councilor Vorhauer seconded the motion, and all voted in favor.

Action Items-

- Resend the Recorder and Librarian job descriptions and evaluation forms to Councilor Solis.
- Check with County Assessor to see if narrowing or widening roads and streets affects property taxes.

A motion to adjourn was made by Councilor Thompson and seconded by Councilor Vorhauer. The motion passed and the meeting was adjourned at 8:15 p.m.

The next City Council meeting is set for October 22, 2024, at 6:30 p.m.

  
 \_\_\_\_\_ Mayor

  
 \_\_\_\_\_ Recorder