



City Council Meeting Minutes

September 19, 2022

City of Adams

The meeting was called to order by Mayor Graham Alderson at 6:32 p.m. Councilors Jeff Rost, Kristin Schmidtgall, John Thompson and Stephanie Partida were present. Councilor Stephen Vorhauer was excused. Also attending was Donna Grimes, City Recorder, Richard Stoupa, Public Works and Amanda Hespel, Librarian

The Pledge of Allegiance was recited.

The Published Agenda-

- The published Agenda was read by Mayor Alderson and approved.

The Consent Agenda- Councilor Thompson moved to approve the Consent Agenda for the month of August 2022. This includes meeting minutes, the financial statements, and the bills for payment. There was a second by Councilor Partida and the motion passed with all voting in favor.

Maintenance Report-

- Update on Water Meter installation-waiting for resetters on back order.

Administrative Report-

- Eastern Oregon Telecom sent the remaining 2% due on their franchise fee.

Library Report

- Pulling uncirculated items, remove missing/lost items from catalogue, correcting labels and reshelving

COMMITTEE REPORTS

Safety Committee Meeting- The Council Meeting was suspended at 6:49 p.m. for a safety meeting. There was no discussion. The meeting ended at 6:50 p.m.

Administrative Committee-

- The Librarian evaluation was done.
- The next staff meeting will be held on September 30, 2022, at noon. A workshop is set for October 24th at 6:30 p.m. to review and suggest changes to the employee handbook. Staff and Council are asked to submit any suggested changes by October 15, 2022, to allow time for research and review.

Park Committee- Park Chair Kristin Schmidtgall will re-schedule another meeting.

Street Committee-

- Councilor Schmidtgall submitted another Small City Allotment Grant to do paving on Morrison Street for erosion control.
- \$250,000.00 will pave approximately two thousand linear feet.

Water Committee-

- Councilor Rost presented the Council with a draft ROF for Municipal Well #4
 - He asked for a motion to move the request forward to State and County authorities. Councilor Partida so moved with a second from Councilor Thompson. Motion passed unanimously.

Planning Commission-

- Don Hartley has submitted the requested documents and has met the requirements of the Planning Commission for CUP Permit #22-04 to move forward.
 - Councilor Rost moved to approve Conditional Use Permit #22-04/Hartley. Councilor Partida seconded the motion and it passed unanimously.
- Weeds mowed at Main and Preston lot and on Oro Street.
- 440 High Street is planning to move business to Athena.
- Mike Humbert plans to lease property from Eric Sederberg where the cell tower is located to relocate his pallet business from Athena. There is power nearby and if any structure is less than 200 square feet, he will not need any permits.

Budget-

Code Enforcement-

UNFINISHED BUSINESS

- **Emergency Response Plan-** It was suggested that the names of individual be replaced by positions to keep editing simple.
- **Community Center Restart-** Councilor Partida will spearhead this project.

New Business

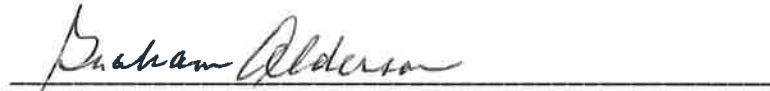
- Ordinance #265-Amends Livestock Ordinance #254
 - There were a couple of additions, and it was suggested that it be sent on to Gina Miller for her thoughts particularly the enforcement aspect.
- Ordinance #266-Business Licenses
 - More research on what other small cities have done.

Action Items-

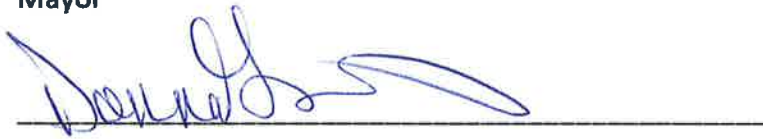
- Finish update on Emergency Plan
- Sent Charter Franchise to LOC for review and research %5 cap on cable.
- Check with Athena, Pilot Rock, and Weston on Business Licenses.

A motion to adjourn was made by Councilor Rost and seconded by Councilor Thompson. Motion passed and the meeting was adjourned at 8:24 p.m.

The next City Council meeting is set for October 10, 2022, at 6:30 p.m.

A handwritten signature in blue ink, reading "Graham Alderson", is written above a horizontal line.

Mayor

A handwritten signature in blue ink, which is highly stylized and illegible, is written above a horizontal line.

City Recorder