



## **City Council Meeting Minutes**

December 18, 2023

### *City of Adams*

The meeting was called to order by Mayor Graham Alderson at 6:30 p.m. Councilors Stephen Vorhauer, Jeff Rost, John Thompson, and Lacy Heidenrich were present. Councilor Stephanie Partida was absent. Also attending was Donna Grimes, City Recorder, Richard Stoupa, Public Works and Amanda Hespel, Librarian.

Guests in attendance were Brandon Robinson, Kathy and Jim Rohde, Thelma Allen, and Colleen Warren. They came to discuss the proposed Ordinance #265-Livestock.

#### **The Pledge of Allegiance was recited.**

#### **The Published Agenda-**

- Mayor Alderson read the published Agenda.

**The Consent Agenda-** Councilor Thompson moved to approve the Consent Agenda . This includes meeting minutes, the financial statements, and the bills for payment. There was a second by Councilor Heidenrich and the motion passed with all voting in favor.

#### **Maintenance Report-**

- Public Works Director Rich Stoupa submitted a spending request in the amount of \$355.98 to purchase new batteries for the road grader. Councilor Rost made a motion to approve the spending request up to \$360.00 for new batteries. Councilor Thompson seconded the motion and it passed unanimously.

**Administrative Report-** No additions

#### **Library Report-**

- Library Director Amanda Hespel informed the Council of a grant through the Library Services Technology Act. It could be used to purchase Playaway Book devices. The Council asked what the Library policy would be for lost or damaged devices. This will be discussed at the next Library Board Meeting since they are in the process of reviewing their policies.

### **COUNCIL COMMITTEE REPORTS**

**Safety Committee Meeting-** The Council Meeting was suspended at 6:48 p.m. for a safety meeting. Present were staff members Rich Stoupa, Amanda Hespel, and Donna Grimes.

There were no topics of discussion and the meeting resumed at 6:50 p.m.

#### **Administrative Committee-**

- A staff meeting has been set for February 23, 2024, at 12:00 p.m.

#### **Park Committee-No Report**

#### **Street Committee-**

- Road Grader is running but needs a new fuel tank. So far no one has replied to requests for bids on fabricating a new one.

#### **Water Committee-**

- A letter was received from Graham Alderson requesting reimbursement for \$75.00 charged for a backflow test that was not performed.
  - Councilor Heidenrich moved to refund Mr. Alderson \$75.00. Councilor Thompson seconded the motion and it passed unanimously.
  - Councilor Thompson moved to pay Kelly Brady a \$3000.00 stipend for acting as DRC for the year 2023, to be paid after January 1, 2024. Councilor Heidenrich seconded the motion and it passed unanimously.

**Planning Commission-** Stacy Smith, the current owner of the property located at 225 N. Old Highway #11 discussed his plans to expand the caretaker's living quarters in the building. The new quarters would not take up more than 30% of the current footprint. The Development Code allows for caretaker's quarters in the Commercial/Industrial Zone so no permit would be needed. No square footage is being added to the building. Any fence built over 7 feet would require a permit.

#### **Code Enforcement-**

- Report included in packet.

#### **UNFINISHED BUSINESS**

- **Ordinance #265 Draft**
  - Public Comments.
    - Brandon Robinson residing at 240 S. Old Highway #11 asked general questions about the Ordinance.
    - Kathy Rohde residing at 255 Oro St. asked questions regarding the phasing out of the "Grandfather" permit holders. It was explained that those designations were given to a few property owners, but no written information can be found to describe exactly what it is, who it applies to or how long it lasts. It was never made policy by City Council vote, Resolution or Ordinance.
    - Colleen Warren residing at 340 High St. Thought the fines proposed were excessive and wanted to know how the fees were set and where the

money went. It was explained that the fees were set by Umatilla County and the fines and court costs resulting would go to them.

- Thelma Allen residing at 375 High St. has 5 dwarf goats and wanted to know how the ordinance would apply to her. She will need to apply for a Livestock Permit and attend the next Planning Meeting.
  - 1<sup>st</sup> Reading-The Ordinance was amended to add the word “or” to SECTION 5. PROPERTY, a and b.
  - SECTION 6. SANITARY/ENCLOSURE will be amended by the addition of language regarding the easements required for properties within 100 feet of a drinking water well.
  - Ordinance #265 will revert to first reading at the January 8, 2024, Council Meeting.
- **Ordinance #269 ATV-**
    - Councilor Thompson made a motion to amend the ordinance by deleting SECTION 3: APPLICATION, a. Two-stroke ATVs are prohibited. The motion was seconded by Councilor Heidenrich and the motion passed.
      - Councilor Rost moved to adopt the changes, repost, and revert to first reading at the January 8, 2024, Council Meeting. Councilor Heidenrich seconded the motion and it passed unanimously.
  - **Security Cameras-** Tabled until Spring.

## **NEW BUSINESS**

- Resolution #2023-10 Transfer
  - Councilor Rost moved to approve the transfer of \$243.83 from Principal to Interest and \$600 from Interest to Water Meters in the Water Fund. Councilor Thompson seconded the motion, and all voted in favor.
- New Truck Purchase for Public Works
  - The City Council asked to have cost estimates and specifications ready for the January 8, 2024, meeting.


## **Action Items-**

- Find sourcing for well easement requirements concerning Livestock.
- Invoice plumber for backflow test that was not completed.
- Contact Carla McLane about rezoning North Main Street from Commercial to Residential.

A motion to adjourn was made by Councilor Thompson and seconded by Councilor Vorhauer. The motion passed and the meeting was adjourned at 8:30 p.m.

The next City Council meeting is set for January 8, at 6:30 p.m.

  
\_\_\_\_\_ Mayor

  
\_\_\_\_\_ Recorder