



City Council Meeting Minutes

September 14, 2020

City of Adams

Mayor Pro Tem Jeff Rost called the Council meeting to order at 6:43 p.m. Councilors Tim Johnson, John Thompson and Graham Alderson were present. Councilor Kristin Schmidtgal was absent. City Recorder Donna Grimes and Kelly Brady representing public works were also present.

The Pledge of Allegiance was recited.

The published agenda was read with no additions or changes.

Consent Agenda-The August 10, 2020 meeting minutes under “Email Actions Items” should be corrected to reflect Councilors Johnson and Schmidtgal voting yes on approval of the GSI letter. Councilor Thompson moved to approve the Consent Agenda and Councilor Johnson seconded the motion. Motion passed unanimously.

Email Action Items :There were no items

Maintenance Report: The parts for the new hydrant in the skate park are ordered. There were some complaints about the condition of South Main Street where trenching was done to lay fiber optic cable. Councilor Alderson will take pictures and communicate with Eastern Oregon Telecom to resolve the situation. With the County going back to Phase II, the swings are back up in the park.

Administrative Report:

- Adams Community Benefit Plan-Two applications were submitted to the Board and notices of award were mailed.
- Planning Commission-A notice of Decision was issued for Permit #20-03 to build a shop. Two new development permits were reviewed. Permit #20-04 on 440 N. College Street to build a shop and #20-05 at 307 S. College Street, also to build a small shop were reviewed.
- Wildhorse Creek Project-Machinery moved in on September 11 to begin work They expect to be done within two weeks.
- Deed of Dedication-The paperwork is all signed and ready to be adopted.
- New Maps-There are new address and zoning maps in City Hall

- Library Computer-The new computer is up and running with a new firewall for the two main computers. The City has consulted with League of Oregon Cities Legal and their opinion was the City could restrict the public Wi-Fi content for minors.
- On-Line Payments-Researching several possibilities. The City of Athena uses GOV-PAY. The City of Weston goes through Baker Boyer Bank.

Library Report:

- In August, the County went back to Baseline for Covid-19 and it meant a return to curbside service. The Summer Reading program was a success and ended with a socially distanced party.
- Outdoor story time has continued in the park.
- Students are bringing their laptops and iPads to the Library for schoolwork.
- There is a plan to start an adult book club in September 2020.

Committee Reports

- **Safety Committee-** Continuing to use safety protocols for Covid-19.
- **Administration-** Staff and Committee meeting set for Friday, September 18, 2020 at 12:00 p.m.
- **Park-** Councilor Johnson reported on the 9/11 Parade through Adams and the flags and decorations in the Park. He wanted to commend Librarian Stephanie Partida on the sign she made for the occasion.
- **Streets-** As reported earlier in the meeting, trenching for the fiber optic cable created some issues on South Main.
- **Water-** The Water Conservation Plan is still in process with GSI. The “1-Stop” meeting is scheduled for September 18, 2020 at 9:00 a.m. The City will find out what their options are for developing well #4. There was a question about PVC being used instead of copper pipe on meter connections.
- **Library-** As other libraries transition back to regular schedules and programs, Adams Library should be able to follow their lead. There is still a vacancy on the Library Board.
- **Planning Commission-** Reported earlier.
- **Budget-** Grants approved to the Library and the Wildhorse Creek stabilization project.
 - **Resolution #20-15-** Councilor Thompson moved to transfer \$24.00 from Safety Deposit Box Rent to Post Office Box Rent. The motion was seconded by Councilor Alderson. Motion passed unanimously.
- **Creek Stabilization Committee-** Anderson Perry has invoiced the City for Construction Engineering which will put the total cost over the \$30,000 agreed to. Councilor Alderson will investigate this new cost.
- **Code Enforcement-** As the County moves out of Baseline Phase, the Code Enforcement Officer should be able to make more rounds in the county.

Unfinished Business

- Anderson Perry- The work on the creek should take about two weeks. A few fish have been trapped and the water diverted. They are using the hydrant at Wade & Oro Streets for their water trucks if dust control is needed.

- Motion by Councilor Thompson to pay invoices up to the \$30,000 previously authorized. Councilor Johnson seconded the motion. Motion passed unanimously. Councilor Alderson will follow up.
- Corner of Center Street and Old Highway #11-Councilor Alderson moved to suspend the reading of the Resolution #20-14. Councilor Thompson seconded the motion. The motion passed unanimously. Councilor Johnson moved to adopt Resolution #20-14 with Councilor Thompson seconding the motion. Vote-Councilor Thompson-yes, Councilor Alderson-yes, Councilor Johnson-yes, and Councilor Rost-Yes. Motion passed unanimously.
- Small City Allotment Grant-Tabled to next meeting
- Job Descriptions for Mayor and Councilors-A workshop is set for October 27 at City Hall.
- Library Computer & Firewall-The computer and firewall have been installed. Wtechlink can upgrade the Wi-Fi with new equipment for a cost of \$300.
 - Councilor Alderson moved to authorize the upgrade for \$300.00. The motion was seconded by Councilor Rost. Motion passed unanimously.
- Natural Hazards Mitigation Plan-There will be a meeting on September 29 at 1:00 p.m.

New Business

- Application Fees for Processing of Zoning Ordinance and other similar requests-Resolution #20-13: There was discussion about whether the City was charging enough to cover the costs but not over charging with these fees. The only changes to the fee schedule listed in the resolution was for Type I & II Development Permits, raising them from \$50.00 to \$100.00 and Boundary Line Adjustments, raising them from \$50.00 to \$100.00.
 - Councilor Rost moved to adopt the Resolution #20-13 with the Boundary Line Adjustment lowered to \$50.00. Councilor Thompson seconded the motion. Councilor Rost, Councilor Thompson and Councilor Johnson voted yes. Councilor Alderson voted no. Motion passed.
 - Councilor Johnson moved to suspend the \$10.00 fee for Dirt in Meter Box as listed in Resolution #19-14. Councilor Thompson moved to table the motion until the next meeting. Councilor Rost seconded the motion to table and it passed.

The Council requested that flowers and a card be sent to The Jim Lieuallen family.

The next Council meeting will be on October 9, 2020 at City Hall at 6:30 p.m.



Mayor



City Recorder