

**RESOLUTION NO. 16-01**

**BE IT RESOLVED** that the following transfers occur to account for unanticipated expenses:

<b>FROM:</b>	<b>GENERAL ADMIN-CITY HALL MAINTENANCE</b>	<b>\$ 700.00</b>
<b>TO:</b>	<b>GENERAL ADMIN-COMMUNICATIONS</b>	<b>\$ 500.00</b>
<b>TO:</b>	<b>GENERAL ADMIN-EMPLOYEE TRAVEL</b>	<b>\$ 200.00</b>
<b>FROM:</b>	<b>GENERAL PARK-EQUIPMENT MAINTENANCE</b>	<b>\$ 400.00</b>
<b>FROM:</b>	<b>GENERAL PARK-CONTRACTUAL SERVICES</b>	<b>\$ 2,000.00</b>
<b>FROM:</b>	<b>GENERAL PARK-OPERATING SUPPLIES</b>	<b>\$ 500.00</b>
<b>TO:</b>	<b>GENERAL PARK-PARK EQUIPMENT REPAIR</b>	<b>\$ 2,900.00</b>
<b>FROM:</b>	<b>WATER-OFFICE EXPENSES</b>	<b>\$ 2,000.00</b>
<b>FROM:</b>	<b>WATER-SYSTEM IMPROVEMENTS</b>	<b>\$ 2,000.00</b>
<b>TO:</b>	<b>WATER-COMMUNICATIONS</b>	<b>\$ 750.00</b>
<b>TO:</b>	<b>WATER-CONTRACTUAL SERVICES</b>	<b>\$ 1,000.00</b>
<b>TO:</b>	<b>WATER-WATER METERS</b>	<b>\$ 2,250.00</b>

The purpose of this resolution is to transfer funds as budgeted and for unanticipated expenses in the 2015-2016 fiscal year.

**ADOPTED** by the Common Council this 8<sup>th</sup> day of February, 2016.

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Recorder



# CITY OF ADAMS Volunteer Resolution

Resolution No.: 16-0~~7~~

Effective Date: 3/8/16

A resolution extending workers' compensation coverage to volunteers of CITY OF ADAMS, in which CITY OF ADAMS elects the following:

Pursuant to ORS 656.031, workers' compensation coverage will be provided to the classes of volunteers listed in this resolution, noted on CIS payroll schedule, and verified at audit:

## 1. Public Safety Volunteers

Applicable \_\_\_\_\_ Non-applicable X

An assumed monthly wage of \$800.00 per month per volunteer will be used for public safety volunteers in the following volunteer positions (check all that apply):

- Police reserve
- Search and rescue
- Firefighter
- Emergency medical personnel
- Ambulance drivers
- Other

## 2. Volunteer boards, commissions, and councils for the performance of administrative duties.

Applicable X Non-applicable \_\_\_\_\_

An aggregate assumed annual wage of \$2,500 will be used per each volunteer board, commission, or council for the performance of administrative duties. The covered bodies are (list each body):

- a. Adams City Council
- b. Adams Planning Commission
- c. Adams Public Library Board
- d. Adams Budget Committee

**3. Manual labor by elected officials.**

Applicable   X   Non-applicable       

An assumed monthly wage of \$800 per month will be used for public officials for the performance of non-administrative duties other than those covered in paragraph 2 above

List duties: Water distribution system repair/maintenance; park maintenance; street and right-of-way maintenance; vehicle repair/maintenance.

**4. Non-public safety volunteers**

Applicable   X   Non-applicable       

All non-public safety volunteers listed below will track their hours and Oregon minimum wage will serve as assumed wage for both premium and benefits calculations. CIS will assign the appropriate classification code according to the type of volunteer work being performed. (List specific non-public safety volunteers below)

- Parks and recreation
- Senior center
- Public works
- Library
- Other

**5. Public Events**

Applicable        Non-applicable   X  

Volunteers at the following public events will be covered under workers' compensation coverage using verified hourly Oregon minimum wage as basis for premium and/or benefit calculation: (List specific events)

- a.
- b.
- c.

**6. Community Service Volunteers/Inmates**

Applicable   X   Non-applicable       

Pursuant to ORS 656.041, workers' compensation coverage will be provided to community service volunteers commuting their sentences by performing work authorized by CITY OF ADAMS, COURT-MANDATED, AND/OR UMATILLA COUNTY COMMUNITY CORRECTIONS.

Oregon minimum wage tracked hourly will be used for both premium and benefit calculations, verifiable by providing a copy of the roster and/or sentencing agreement from the court.

**7. Other Volunteers**


Volunteer exposures not addressed here will have workers' compensation coverage if, prior to the onset of the work provided that CITY OF ADAMS:


- a. Provides at least two weeks' advance written notice to CIS underwriting requesting the coverage
- b. CIS approves the coverage and date of coverage
- c. CIS provides written confirmation of coverage

**CITY OF ADAMS agrees to maintain verifiable rosters for all volunteers including volunteer name, date of service, and hours of service and make them available at the time of a claim or audit to verify coverage.**

Now, therefore, be it resolved by CITY OF ADAMS to provide workers' compensation coverage as indicated above.

Adopted by the CITY OF ADAMS COUNCIL this 8<sup>th</sup> day of March, 2016.

      DAVE HOLMES      Mayor  
Signature of Authorized Representative      Printed Name      Title

Attest by  this 8<sup>th</sup> day of March, 2016.  
Printed Name

      City Recorder  
Signature      Title



**RESOLUTION NO. 16-03**

**BE IT RESOLVED** that the following transfers occur to account for unanticipated expenses:

<b>FROM:</b>	<b>GENERAL ADMIN-CONTINGENCY</b>	<b>\$ 2,200.00</b>
<b>TO:</b>	<b>GENERAL PARK-OPERATING SUPPLIES</b>	<b>\$ 1,000.00</b>
<b>TO:</b>	<b>GENERAL PARK-CONTRACTUAL SERVICES</b>	<b>\$ 1,000.00</b>
<b>TO:</b>	<b>GENERAL PARK-WATER</b>	<b>\$ 200.00</b>

<b>FROM:</b>	<b>WATER-ELECTRICITY</b>	<b>\$ 1,500.00</b>
<del><b>FROM:</b></del> <b>TO:</b>	<b>WATER-CONTRACUAL SERVICES</b>	<b>\$ 1,500.00</b>

The purpose of this resolution is to transfer funds as budgeted and for unanticipated expenses in the 2015-2016 fiscal year.

**ADOPTED** by the Common Council this 11 day of May, 2016.

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Recorder





**RESOLUTION NO. 16-04**

**BE IT RESOLVED**, that the Adams City Council hereby adopts the budget approved by the budget committee of the City of Adams on May 2, 2016 for fiscal year 2016-2017 in the sum of \$725,400 now on file at the City Hall.

**BE IT RESOLVED** that the amounts for the fiscal year beginning July 1, 2016, and for the purposes shown below are hereby appropriated:

**GENERAL FUND**

<b>Administrative Dept.</b>	
Personal Services	\$ 29,950
Materials and Services	47,900
Capital Outlay	11,000
Transfers	7,000
<b>Fund Total</b>	<b>\$ 95,850</b>
<b>Park Dept.</b>	
Personal Services	13,770
Materials and Services	11,650
<b>Fund Total</b>	<b>\$ 25,420</b>
<b>Non Operational</b>	
Contingency	17,730
Transfers	57,000
<b>Fund Total</b>	<b>\$ 74,730</b>

**WATER**

Personal Services	48,670
Materials and Services	35,750
Capital Outlay	21,000
Debt Service	25,250
Transfers	35,000
Contingency	14,505
<b>Fund Total</b>	<b>\$180,175</b>

**LIBRARY**

Personal Services	31,420
Materials and Services	17,380
<b>Fund Total</b>	<b>\$ 48,800</b>

**STREETS-GAS TAX**

Personal Services	16,290
Materials and Services	27,650
Capital Outlay	61,380
Transfers	2,500
<b>Fund Total</b>	<b>\$107,820</b>

**STATE REVENUE SHARING**

Materials and Services	3,905
<b>Fund Total</b>	<b>\$ 3,905</b>

**WATER SYSTEM REPLACEMENT FUND**

Capital Outlay	52,515
<b>Fund Total</b>	<b>\$ 52,515</b>

**CAPITAL OUTLAY FUND**

Capital Outlay	73,000
<b>Fund Total</b>	<b>\$73,000</b>

**DEBT SERVICE FUND**

Principal Payments	5,330
Interest Payments	1,740
<b>Fund Total</b>	<b>\$7,070</b>

<b>TOTAL APPROPRIATIONS-All Funds</b>	<b>\$691,315</b>
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<b>Total Unappropriated and Reserve Amounts</b>	<b>\$ 56,115</b>
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<b>TOTAL ADOPTED BUDGET</b>	<b>\$725,400</b>
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**BE IT RESOLVED** that the City Council of the City of Adams hereby imposes the taxes provided for in the adopted budget at the rate of \$4.1176 per \$1000 of assessed value for operations; and that these taxes are hereby imposed and categorized for tax year 2016-2017 upon the assessed value of all taxable property within the City of Adams.

**BE IT RESOLVED** that the City Council of the City of Adams hereby imposed taxes for 2016-2017 as categorized below:

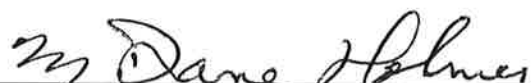
**General Government Limitation**

General Fund	\$4.1176 per \$1000
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**BE IT RESOLVED** that the City Recorder certify to the County Clerk, County Assessor of Umatilla County, Oregon and the Department of Revenue in Salem, Oregon the tax levy imposed by this resolution and shall file with them a copy of the budget as finally adopted.

The above resolution statements were approved and declared adopted on this 8<sup>th</sup> day of June, 2016.

  
\_\_\_\_\_  
Recorder

  
\_\_\_\_\_  
Mayor

**RESOLUTION NO. 16-05**

**BE IT RESOLVED** that the City of Adams resolves as follows:

**SECTION 1.** Pursuant to ORS 221.770, the city hereby elects to receive state revenues for the fiscal year 2016-2017.

Passed by the Common Council the 8<sup>th</sup> day of June, 2016.

Approved by the Mayor this 8<sup>th</sup> day of June, 2016.

Mayor 

Attest 

I certify that a public hearing before the Budget Committee was held on May 2, 2016 and a public hearing before the City Council was held on June 8, 2016, giving citizens an opportunity to comment on use of State Revenue Sharing.

  
City Recorder



**RESOLUTION NO. 16-06**

**BE IT RESOLVED** that the following transfers occur to account for unanticipated expenses:

<b>FROM:</b>	<b>LIBRARY-EQUIPMENT MAINTENANCE</b>	<b>\$ 750.00</b>
<b>TO:</b>	<b>LIBRARY-BOOKS &amp; MAGAZINES</b>	<b>\$ 750.00</b>

The purpose of this resolution is to transfer funds as budgeted and for unanticipated expenses in the 2015-2016 fiscal year.

**ADOPTED** by the Common Council this 8<sup>th</sup> day of June, 2016.

  
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Mayor

  
\_\_\_\_\_  
Recorder




RESOLUTION NO. 16-07

BE IT RESOLVED that the following transfers occur to account for unanticipated expenses:

<b>FROM:</b>	<b>GENERAL-ADMIN FUND</b>	
	<b>LEAGUE OF OREGON CITIES</b>	<b>\$ 60.00</b>
	<b>PAYROLL</b>	<b>\$ 320.00</b>
<b>TO:</b>	<b>GENERAL-ADMIN</b>	
	<b>PUBLISHING</b>	<b>\$ 60.00</b>
	<b>BENEFITS</b>	<b>\$ 320.00</b>
<b>FROM:</b>	<b>GENERAL-PARK FUND</b>	
	<b>MISCELLANEOUS</b>	<b>\$ 150.00</b>
<b>TO:</b>	<b>GENERAL-PARK FUND</b>	
	<b>BENEFITS</b>	<b>\$ 150.00</b>
<b>FROM:</b>	<b>STREETS GAS TAX FUND</b>	
	<b>MISCELLANEOUS</b>	<b>\$ 175.00</b>
	<b>EMPLOYEE TRAINING</b>	<b>\$ 200.00</b>
<b>TO:</b>	<b>STREETS GAS TAX FUND</b>	
	<b>PAYROLL</b>	<b>\$ 175.00</b>
	<b>BENEFITS</b>	<b>\$ 200.00</b>
<b>FROM:</b>	<b>WATER FUND</b>	
	<b>ELECTRICITY</b>	<b>\$ 700.00</b>
	<b>TRAINING</b>	<b>\$ 300.00</b>
	<b>SYSTEM IMPROVEMENTS</b>	<b>\$1,700.00</b>
<b>TO:</b>	<b>WATER FUND</b>	
	<b>BENEFITS</b>	<b>\$1,000.00</b>
	<b>CONTRACTUAL SERVICES</b>	<b>\$1,700.00</b>

The purpose of this resolution is to transfer funds for unanticipated expenses in the 2015-2016 fiscal year.

ADOPTED by the Common Council of the City of Adams this 22<sup>nd</sup> day of June, 2016.

  
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Mayor *Pro Temp*

  
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Recorder





**RESOLUTION NO. 16-08**


**BE IT RESOLVED** that the following transfers occur as budgeted in the 2015-2016 fiscal year:

<b>FROM:</b>	<b>GENERAL FUND</b>	<b>\$ 25,000.00</b>
<b>TO:</b>	<b>CAPITAL OUTLAY FUND</b>	<b>\$ 25,000.00</b>
<b>FROM:</b>	<b>GENERAL FUND – ADMIN</b>	<b>\$ 5,000.00</b>
<b>TO:</b>	<b>LIBRARY FUND</b>	<b>\$ 5,000.00</b>
<b>FROM:</b>	<b>WATER FUND</b>	<b>\$34,000.00</b>
<b>TO:</b>	<b>WATER SYSTEM REPLACEMENT FUND</b>	<b>\$15,000.00</b>
	<b>WATER RESERVE LOAN FUND</b>	<b>\$ 4,000.00</b>
	<b>CAPITAL OUTLAY RESERVE FUND</b>	<b>\$15,000.00</b>
<b>FROM:</b>	<b>STREET</b>	<b>\$ 5,000.00</b>
<b>TO:</b>	<b>CAPITAL OUTLAY RESERVE FUND</b>	<b>\$ 5,000.00</b>

The purpose of this resolution is to transfer funds as budgeted and for unanticipated expenses in the 2015-2016 fiscal year.

**ADOPTED** by the Common Council of the City of Adams this 27<sup>nd</sup> day of June, 2016.

  
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Mayor Pro Tem

  
\_\_\_\_\_  
Recorder



**RESOLUTION NO. 16-09**

**BE IT RESOLVED** that the following transfers occur as budgeted in the 2016-2017 fiscal year:

<b>FROM:</b>	<b>GENERAL FUND</b>	<b>\$ 7,000.00</b>
<b>TO:</b>	<b>LIBRARY FUND</b>	<b>\$ 7,000.00</b>

The purpose of this resolution is to transfer funds as budgeted and for unanticipated expenses in the 2016-2017 fiscal year.

**ADOPTED** by the Common Council of the City of Adams this 12<sup>th</sup> day of July, 2016.

  
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Mayor Pro Tem

7-12-16

  
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Recorder



**RESOLUTION NO. 16-10**

**BE IT RESOLVED** that the following wages be paid per month starting July 1, 2016 through June 30, 2017 as well as the payroll taxes affiliated with said wages:

Recorder/Water Clerk		\$2,651.96
Recorder	\$1,246.42	
Water Clerk	\$1,405.54	

Maintenance Person		\$3,157.18
Park	\$ 757.73	
Street	\$ 915.58	
Water	\$1,483.87	

and that the following hourly rate be paid as well as payroll taxes affiliated with said wages:


Librarian	\$18.80
Summer Help	\$10.00-13.00

The contract with the Special Library District mandates that librarians be paid 1.5 times the minimum wage set by the State of Oregon, which is reflected in the above wage increase.

These wages and hourly paid are for employees currently on the payroll effective July 1, 2016.

The purpose of this resolution is to set the wages that are budgeted for the fiscal year 2016-2017.

**PASSED BY THE COMMON COUNCIL** this 12<sup>th</sup> day of October, 2016.

  
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Mayor

  
\_\_\_\_\_  
Recorder



**RESOLUTION NO. 16-11**

**BE IT RESOLVED** that the Council of the City of Adams make the following transfer loan:

\$10,000 from the General Fund to the Library Fund

This loan is necessary to help fund library expenses until the Umatilla County Special Library District Taxes revenue comes in November and December. This is due to a lower cash carry over than anticipated.

**PASSED BY THE COMMON COUNCIL** this 12<sup>th</sup> day of October, 2016.

  
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Mayor

  
\_\_\_\_\_  
Recorder





**RESOLUTION NO. 16-11**

**BE IT RESOLVED** that the following transfers occur to account for unanticipated expenses:

<b>FROM:</b>	<b>STREET-SYSTEM IMPROVEMENTS</b>	<b>\$ 2,750.00</b>
<b>TO:</b>	<b>STREET-SIGNS</b>	<b>\$ 2,750.00</b>

The purpose of this resolution is to transfer funds as budgeted and for unanticipated expenses in the 2016-2017 fiscal year.

**ADOPTED** by the Common Council this 12<sup>th</sup> day of December, 2016.

  
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Mayor

  
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Recorder



**RESOLUTION # 16-12**

**BE IT RESOLVED** that the City of Adams General Fund and Library Fund has received the following unanticipated grant funds from the Adams Community Benefit Plan:


<b>GENERAL FUND-GRANTS</b>	<b>\$1770.00</b>
<b>LIBRARY FUND-GRANTS</b>	<b>\$1125.23</b>

**NOW THEREFORE**, be it resolved that the following amount be appropriated for this current fiscal year ending June 30, 2017.

<b>GENERAL FUND PARK-SYSTEM IMPROVEMENTS</b>	<b>\$1770.00</b>
<b>LIBRARY FUND-SPECIAL PROGRAMS</b>	<b>\$1125.23</b>

**PASSED BY THE COMMON COUNCIL** this 12<sup>th</sup> day of December, 2016.

  
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Mayor

  
\_\_\_\_\_  
Recorder

